



CONSOLIDATED COMMISSION ON UTILITIES

Guam Power Authority | Guam Waterworks Authority

P.O. Box 2977 Hagatna, Guam 96932 | (671) 648-3002 | guamccu.org

Regular Board Meeting
CCU Conference Room, Gloria B. Nelson Public Service Building
5:30 p.m., August 29, 2017

MINUTES

1. CALL TO ORDER

The Chairman called the regular monthly meeting of August 29, 2017 to order at 5:32 p.m. He announced that all five (5) Commissioners were present and that there was a quorum.

Those present include:

Commissioners:

Joseph T. Duenas	CCU Chairman
Francis Santos	CCU Vice Chairman
George Bamba	CCU Secretary
Judi Guthertz	CCU Treasurer
Simon Sanchez	Member

Executive Mgmt.:

John Benavente	GM / GPA
Miguel Bordallo	GM / GWA
John Kim	CFO / GPA
Greg Cruz	CFO / GWA
Melinda Camacho	AGMO / GPA
John Cruz	AGMET / GPA
Tricee Limtiaco	AGMA / GPA
Graham Botha	Staff Attorney / GPA
Kelly Clark	Staff Attorney / GWA

Management & Staff:

Paul Kemp	AGM Compliance & Safety / GWA
Manny Apuron	IT / GWA
Geigy Salayon	Asset / GWA
Ron Topasna	P&T / GWA
Vincent Pangelinan	GWA
Art Perez	PIO / GPA
Vince G.	GWA
Zina Charfauros	Personnel Admin. / GWA HR
Jacalyn Taisacan	Customer Service / GWA
Linda Benavente	Customer Service / GWA
Karen Grape	GWA / IT
Joyce Sayama	Mgmt. Analyst / GPA Ex. Office
Ann Borja	Mgmt. Analyst / GWA Ex. Office
Lou Sablan	Board Secretary / CCU

Guest:

Bill Gilman	Brown&Caldwell
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George Watson	Brown&Caldwell
Dela Cruz, WW	KUAM
Andy Niven	Commissioner / PUC
Bill Chang	Brown&Caldwell
Anmarie Muna	AM Insurance
Angela Perez	AM Insurance

2. APPROVAL OF MINUTES

The Minutes of July 25, 2017 was presented for approval.

Comm. Bamba motioned to approve the Minutes subject to verification and written correction. Comm. Sanchez seconded. There was no further discussion and the motion carried.

3. COMMUNICATIONS

3.1 Public Comments - None

4. NEW BUSINESS

4.1 GWA

4.1.1 GM Report Update

The GWA GM gave his usual GM Update – following is synopsis.

OPERATIONS UPDATE:

Production Update

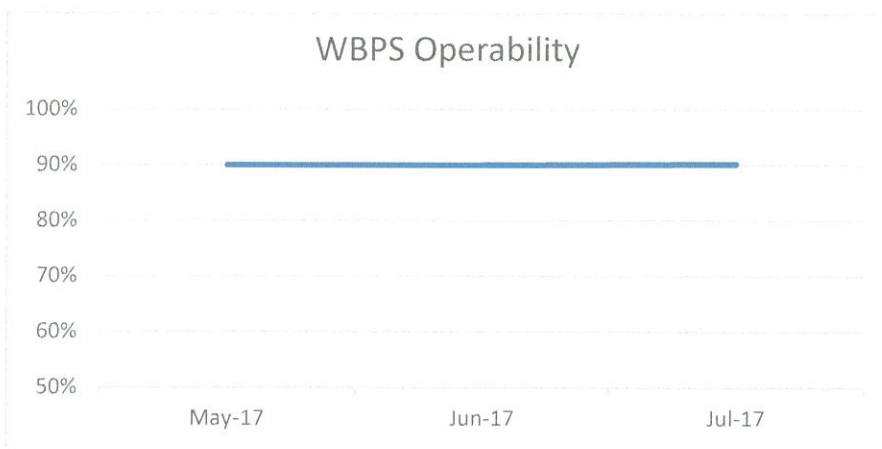
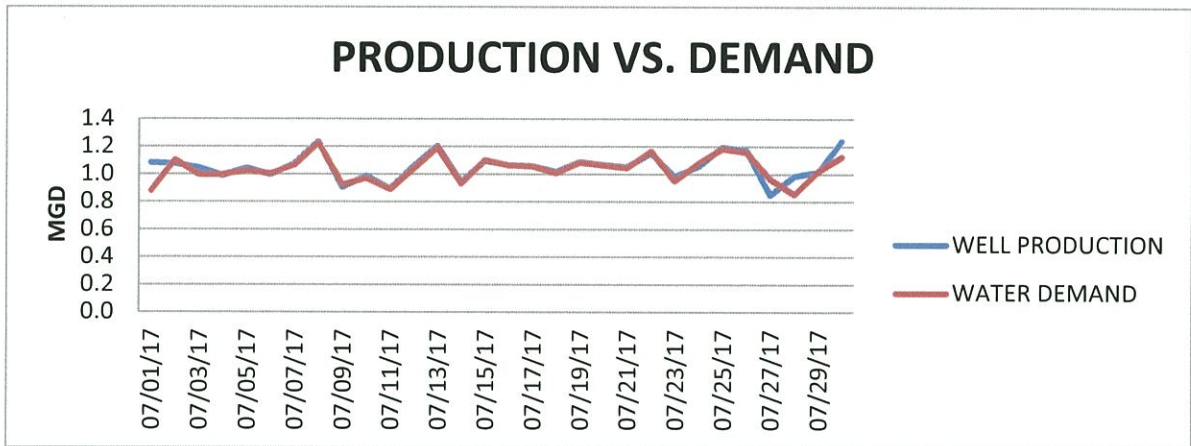
Monthly Production Summary - July 2017			
Deep Wells			36.8 MGD
Active wells =	96	of 120	
Avg days in operation =	30.52	days	
Total Production =	1,122,633	Kgals	
Springs			0.2 MGD
Avg days in operation =	31	days	
Total Production =	5194	Kgals	
Ugum Surface Water Plant			2.1 MGD
Avg days in operation =	31	days	
Total Production =	64,946	Kgals	
Tumon Maui Well			1.05 MGD
Avg days in operation =	31	days	
Total Production =	32,559	Kgals	
	1,225,332	Kgals	40.1 MGD

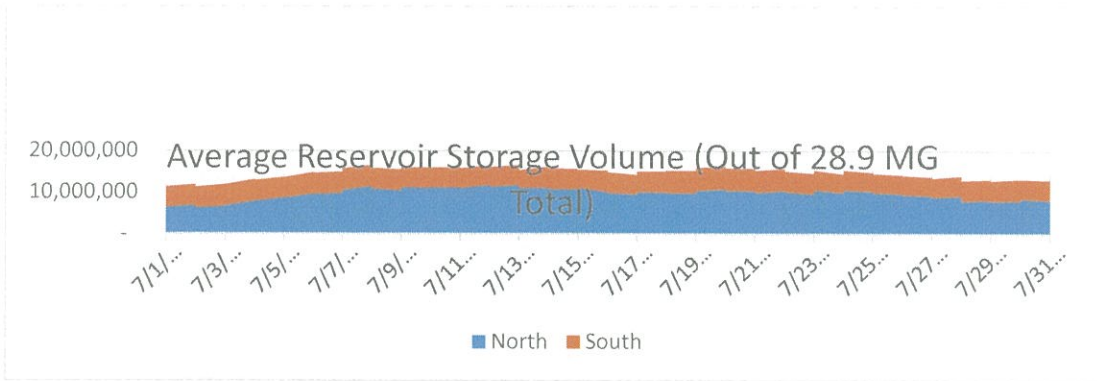
Monthly Distribution Summary - July 2017

Water Booster Pump Stations

District	No. of Stations	Total Pumps	Pumps Operating	% Operational
Northern	11	21	19	90.5%
Central	7	15	12	80.0%
Southern	7	15	15	100.0%
	25	51	46	90.2%

Distribution





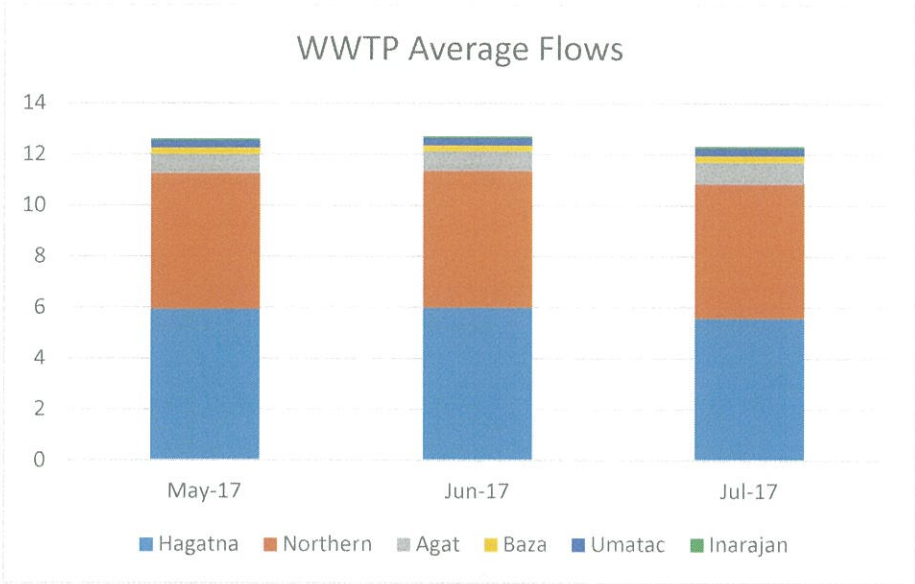
Wastewater Collections

Monthly Collections Summary - July 2017*				
Wastewater Pump Stations				
District	No. of Stations	Total Pumps	Pumps Operating	% Operational
Northern	22	52	46	88.5%
Central	29	65	62	95.4%
Southern	25	51	49	96.1%
	76	168	157	93.5%

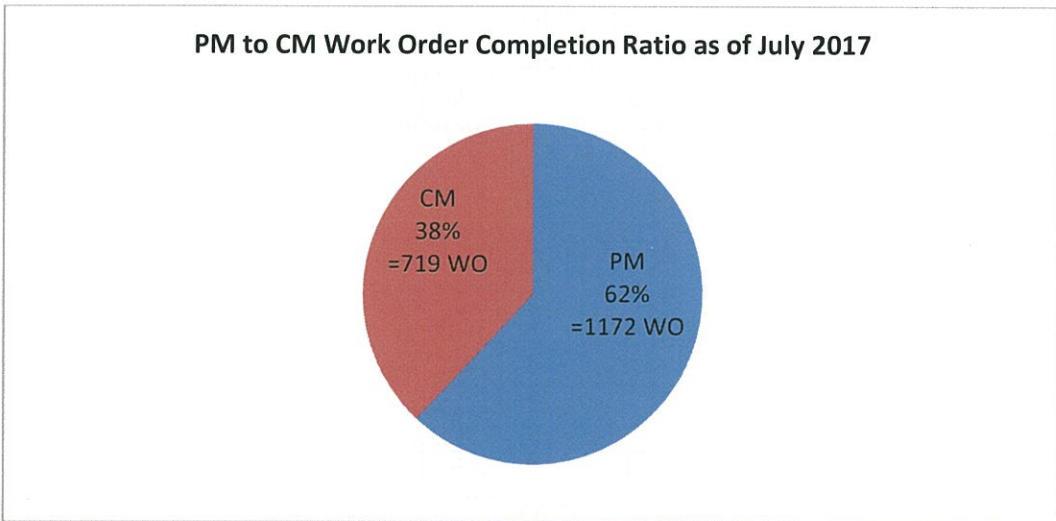
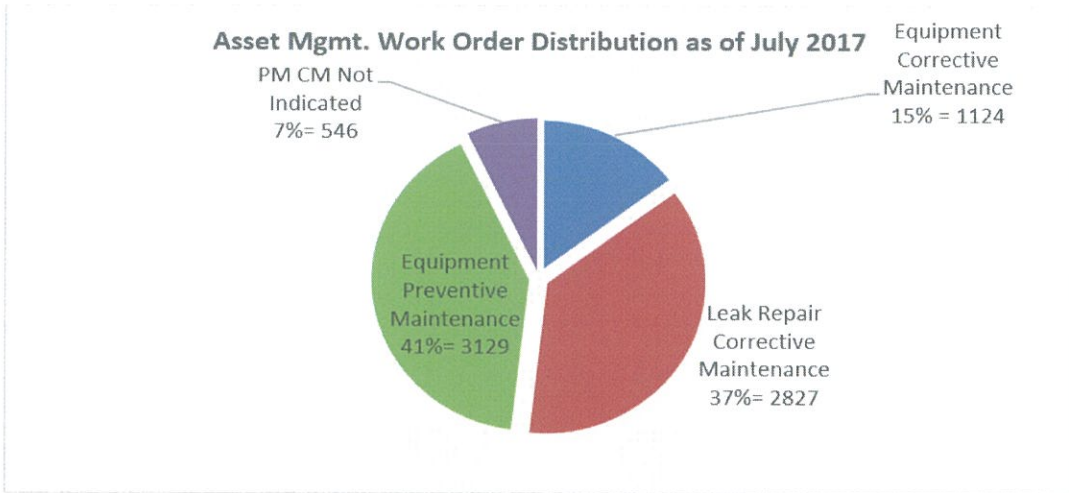
* pending verification

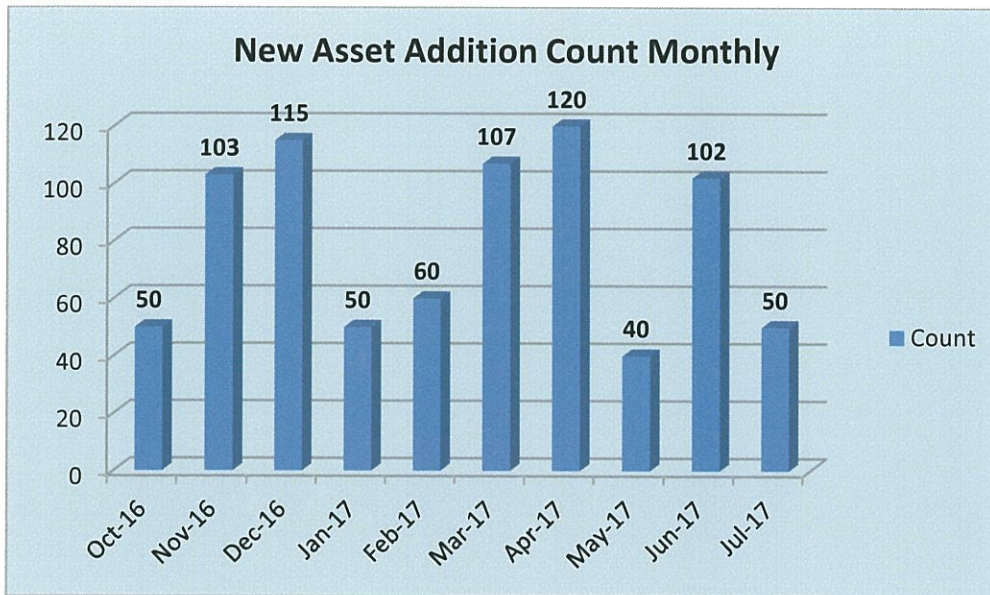
Wastewater Treatment

Monthly Wastewater Treatment Summary - July 2017			
WW Treatment Plants - Flows			
Facility	Avg. Daily Flows (MGD)	Sludge (lbs)	Sludge Disp. (\$)
Hagatna	5.94	462,420	\$ 41,618
Northern	5.33	1,423,168	\$ 128,085
Agat	0.74		
Baza	0.25		
Umatac	0.30		
Inarajan	0.05		
	12.61	1,885,588	\$ 169,703



Asset Management





On-Going Asset Management Activities

- Ongoing routine asset condition assessment for all water and wastewater assets and update asset registry.
Goal: once a year for critical assets and every three years for non-critical.
- Risk identification based on asset condition
- Improved PM scheduling
- Establishment of an Asset Management System based on ISO 5500 standards through effective and efficient management of GWA assets.

Operational Issues

- Heavy weather events affecting production for Yigo and Barrigada/Tiyan areas
 - Yigo main break – 14-ft crack; suspected water hammer; loss of levels in Yigo reservoir;
 - Tripped wells affected production
 - M21 Pullout completed 8/29/17
 - Y12 Pullout on-going
- Action taken:
 - Main isolated – required securing of several high production wells
 - Main break repaired
 - M21 pullout completed with assistance of GPA
 - Critical wells isolated from grid for short term to stabilize production and distribution system
 - System adjustments to increase flows to Barrigada and Tiyan areas

Meter Changeout NC/LC Accounts

- As of August 19, 2017:
 - Field activities completed: 3378
 - Meter changeouts: **2627** (Crews verified 751 meters did not require changeout)
 - Field activity reports created for completed changeouts: 1228

- Accounts backbilled: 341 (as of 8/26/17)
- Week of 8/20/17 through 8/26/17
 - Field Changeouts: 359
 - Field activity reports pending posting: 241
 - Meter Test Facility field activity reports pending posting: 133
- Meter Inventory
 - In stock: 3117
 - Programmed: 1165

Marbo (Andy-South) Wells – Status

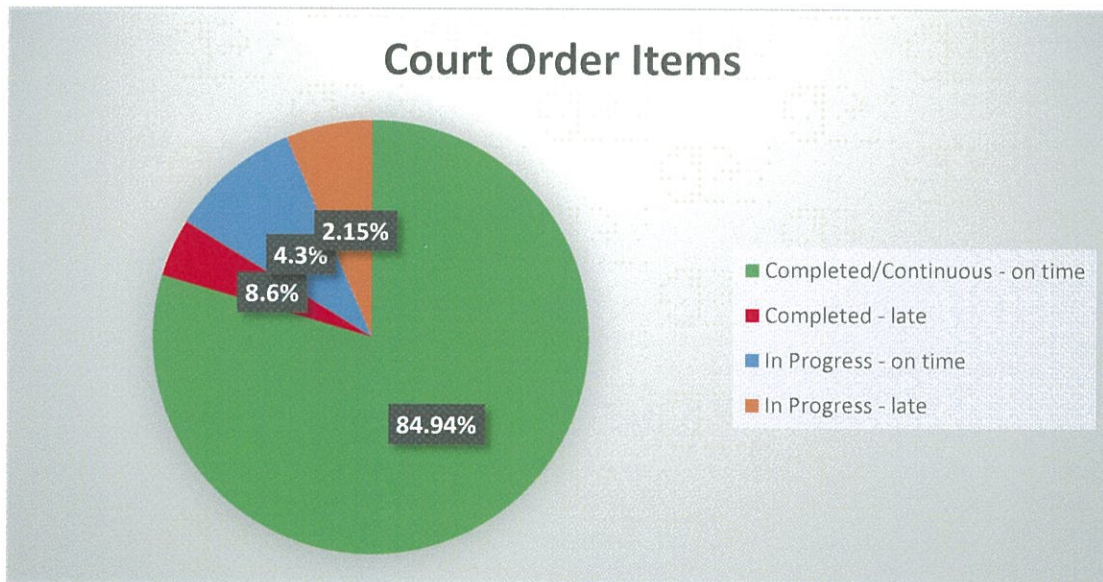
See attached meeting summary.

One Guam Update

- Potts Junction Service Lateral: Completed; MOU conditions now met.
- Santa Rosa Intertie: Draft MOU in progress; hydraulic modeling pending; grant of easement in progress
- Hydraulic model: shared / integrated model still in discussion; investigating technical issues re: software and data

Court Order

	Items	On-time Items Completed/Continuous	Items Delayed	Completed Late	Items on Schedule	Performance %
Court order total	93	79	2	8	4	97.8%



Status Information

- 2 items delayed
 - CI Residual Monitors
 - Meters
- Final Date to complete all Court Order items is December 31, 2020.

- Overflow or Bypass events reported to USEPA:
 - 1 WW spill in Yigo due to FOG
 - 1 WW spill in Inarajan due to FOG
- The new Agat/SR WWTP is operating well and the UV system well exceeds the permit limits

CIP and Grant Project Status

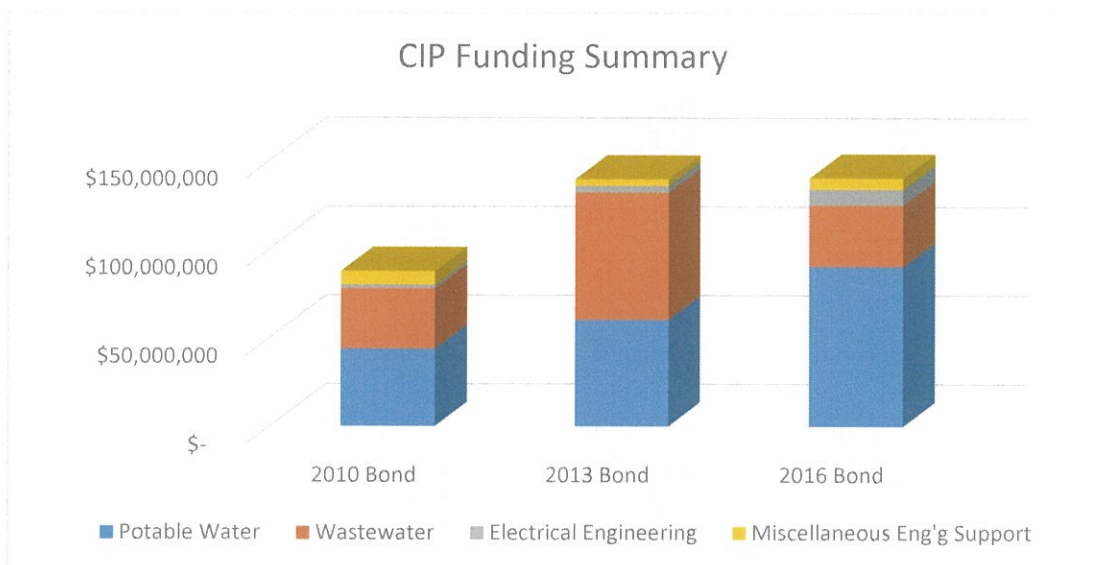
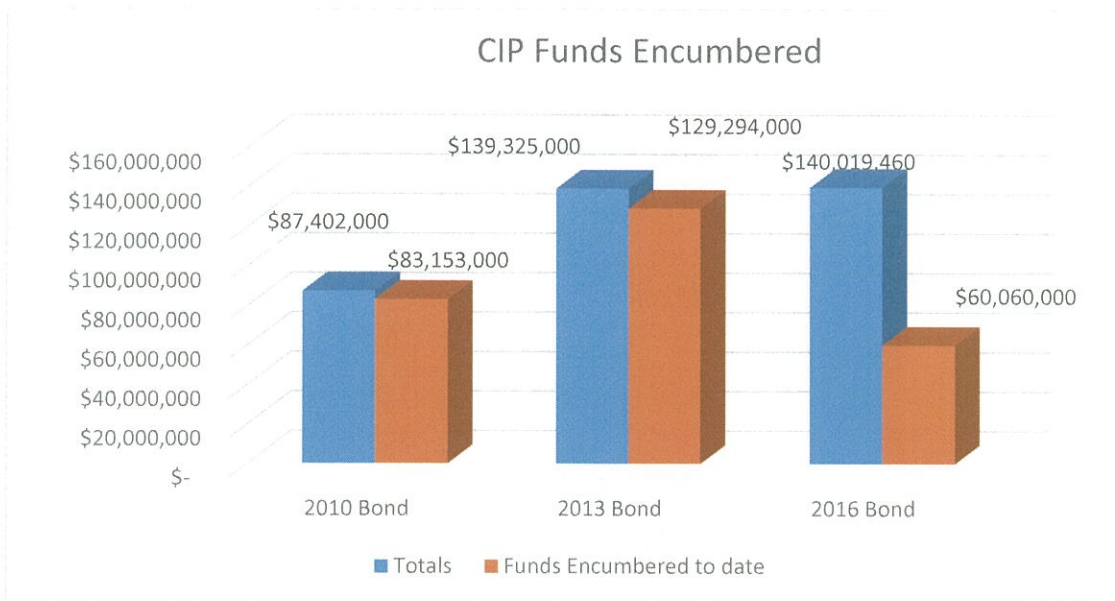
CIP Summary

CIP Summary: Project Encumbrance

	2010 Bond		2013 Bond		2016 Bond		Total CIP Projects	%
	Funded	Complete	Funded	Complete	Funded	Complete		
Potable Water	28	17	21	7	20	0	35	49%
Wastewater	16	13	7	3	8	1	22	31%
Electrical Engineering	5	5	6	1	5	0	10	14%
Miscellaneous Eng'g Support	2	0	3	1	4	1	4	6%
Totals	51	35	37	12	37	2	71	100%
% of Total CIP by Fund Source	72%		52%		52%			

CIP Summary: Project Amounts

	2010 Bond		2013 Bond		2016 Bond		Total CIP Projects	%
	Funded	%	Funded	%	Funded	%		
Potable Water	\$ 41,903,305	48%	\$ 58,317,117	42%	\$ 64,647,830	46%	\$ 164,868,252	45%
Wastewater	\$ 36,009,577	41%	\$ 73,837,883	53%	\$ 60,227,170	43%	\$ 170,074,630	46%
Electrical Engineering	\$ 1,748,118	2%	\$ 3,395,000	2%	\$ 8,750,000	6%	\$ 13,893,118	4%
Miscellaneous Eng'g Support	\$ 7,741,000	9%	\$ 3,775,000	3%	\$ 6,394,460	5%	\$ 17,910,460	5%
Totals	\$ 87,402,000	100%	\$ 139,325,000	100%	\$ 140,019,460	100%	\$ 366,746,460	100%
Funds Encumbered to date	\$ 83,153,000	95%	\$ 129,294,000	93%	\$ 60,060,000	43%		
% of Total CIP Funding	23.8%		38.0%		38.2%			

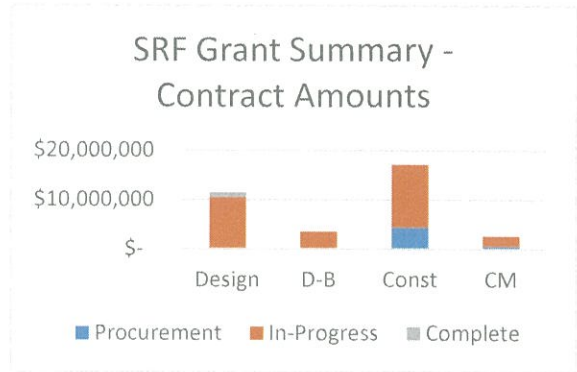
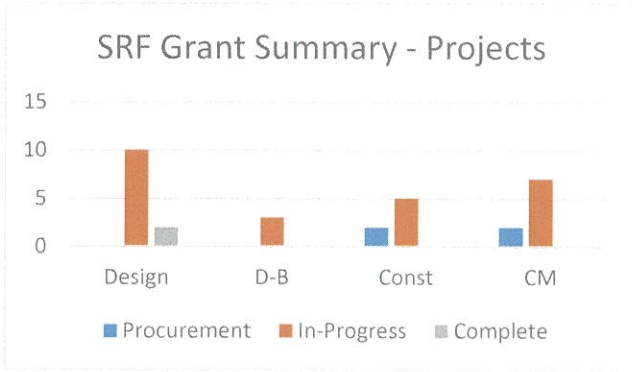


SRF Grant Summary

SRF Grant Summary - Contract Amounts

	Procurement	In-Progress	Complete	Totals	%
Design	\$ -	\$ 10,490,197	976,151	\$ 11,466,348	33%
D-B	\$ -	\$ 3,502,453		\$ 3,502,453	10%
Construction	\$ 4,392,765	\$ 12,650,479		\$ 17,043,244	49%
CM	\$ 584,725	\$ 1,989,176		\$ 2,573,901	7%
Totals	\$ 4,977,490	\$ 28,632,305	\$ 976,151	\$ 34,585,946	

%	14%	83%	3%
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OEA Grant Summary

- NDWWTP Upgrades
 - Designer on Board
 - Kick-off Meeting: 8/30/17
- Outfall Diffuser
 - Design in progress; GWA waiting for review set
 - 30% due June 2017 (per PM/CM Schedule)
- Interceptor
 - Bridging Documents for Design-Build procurement in progress; GWA waiting for review set
 - Due June 2017 (per PM/CM Schedule)
- NGLA Monitoring Wells
 - UOG-WERI-USGS MOA executed
 - Design in progress; GWA waiting for review set
 - 30% due November 2017

Action Item	Date (Target)	Date (Actual)	Status	Remarks
Project Funds Available	July-16	AUG-30-16	Completed	
Land Acquisition	Jan-17	Jan-17 (Compensation Pending)	Pending	Survey complete, appraisals complete – under review
Procure PM/CM Firm	Jan-17	Jan-17 (NTP Issued Feb 10th)	Completed	
Procure Design Firm	Jul-17		Completed	Contract issued; kickoff pending
Design -- 30/60/90/Final -- Review	Jun-18		On-target	
NEPA Analysis and Determination	Feb-17		Delayed	USEPA work on-going; procurement of contractor completed
Procure Construction Firm	Dec-18		On-target	
Construction Complete/Commence Operations	Nov-21		On-target	
Sewer line connection from MCB to GWA infrastructure	Jul-19		On-target	
MCB Initial Operating Capability	Jul-22		On-target	

LAND ACQUISITION

GWA Facility	Location	Gov. or Private Property	Land Acquisition Status
N	Ugum	Private	Pending change order from TGE for GWA approval.
	Manenggon	Private	Property Ownership vested in GWA 05/02/17.
	Santa Rita	Gov't. – CLTC	Property Ownership vested in GWA 08/04/17.
	Astumbo	Gov't. - CLTC	GWA and DLM working together on Land Registration process. Abstract of Title sent to GWA for review 06/26/17. Pending technical description from DLM survey division.
	Upper Tumon	Gov't. - CLTC	Property Ownership vested in GWA 08/03/17.
	Piti	Private	GWA consultants drafting Letter of Intent for private property owners. GWA to draft Letter of Interest to Parks & Rec for possible use of portion of park area for Booster Pump Station 08/21/17.
Expansion of the Northern District Wastewater Treatment Plant (NDWWTP)	Dededo	Gov't - GALC	Lot Parceling Survey Map sent to DLM for review and comments 08/07/17. Appraisal Reports completed 08/11/17. GWA Land Agent to review reports.
R Deep Well	Y-8	Gov't. - CLTC	DCA currently working on severance property map.
	AG-12	Dept. of Agriculture/Manhita Farms	Preliminary Land Registration Survey Map forwarded to GWA for review 08/14/17. Appraisal process to begin once review and comments are forwarded to DCA.
Booster Pump Station	Brigade	Private	Escrow services opened with Security Title on 07/17/17

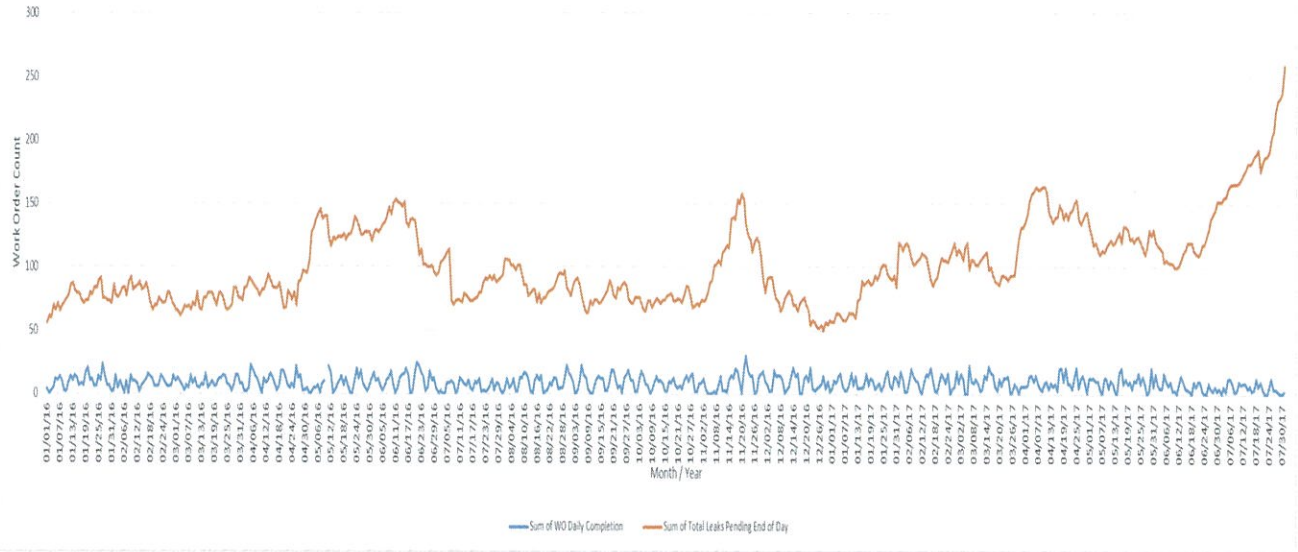
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– Update

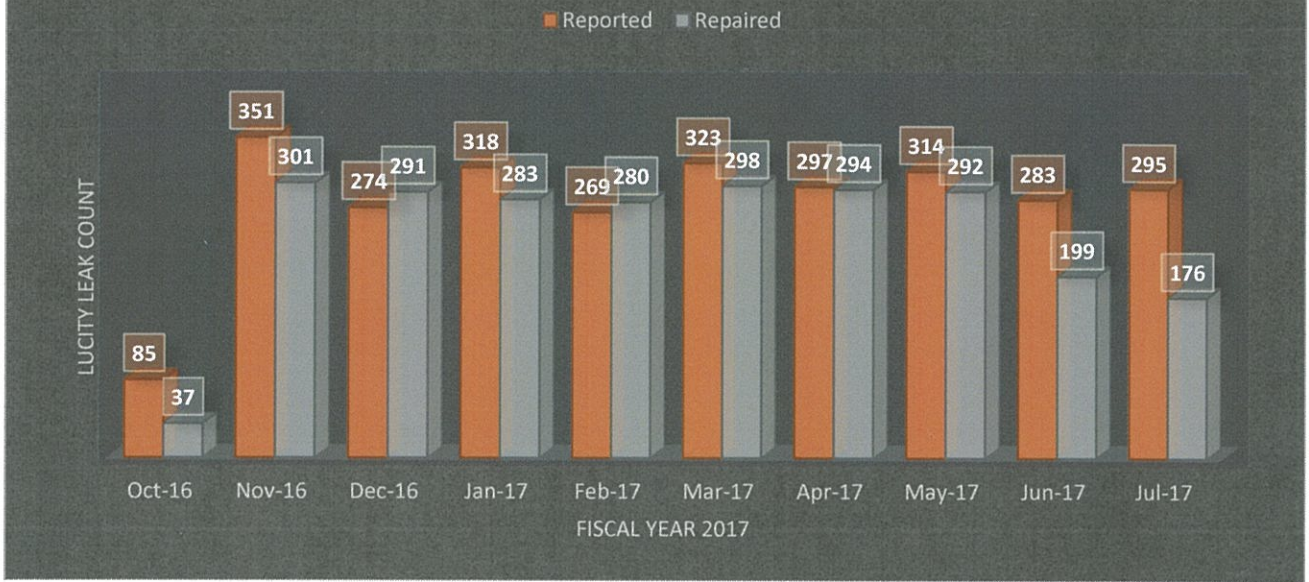
- Water Audit update on-going
 - Production rates are being reviewed for accuracy and refined
 - Unmetered, Authorized uses are being quantified
 - Meter and billing inaccuracies are being reviewed and refined

Leak Repair Summary

Daily Leak Repair January 2016 to July 2017



LUCITY LEAK REPORTED VS REPAIRED FY 2017



Leak Cost Based on Ave Number of Days to Repair OCT 2014 to July 2017



Assumptions:

1. Leak rate = 4 gpm
2. Cost per kgal = \$4.00

There was a lengthy discussion on the outage over the weekend in Yigo where 7 wells tripped all at the same time causing a major water outage in the north.

Comm. Bamba asked if report can include kgal in reserve (similar to GPA’s report). Comm. Sanchez said reserves are what are left in the tanks. Bamba said there is a high concentration of areas of low water pressure and wondered if there is a way the wells can focus on those areas. GM Miguel said that within each service area, certain wells feed certain areas. Comm. Bamba asked if the system is able to recover or a process in place where we can minimize impact to our customers. GM Miguel said GWA has the ability to manipulate but right now GWA is stretched to the limit and this should improve when the rehabilitation projects are completed. He added that the asset management program is in place and data collected will provide a better set of information for repair and/or replacement of assets.

Comm. Guthertz shared how outages affect DOE and schools. There's got to be a way to deal with outages so schools don't have to close. When schools close, students lose out and it is hard to get their focus back once the school shuts down. GM Bordallo responded that GWA is doing everything in its power to get the primary tanks up as soon as possible.

Comm. Duenas commented that the Tiyan well was not given back to GWA in good condition and GWA management has been working on these problems for a very long time.

Comm. Sanchez added you can only do what you can do with the money you have.

Comm. Guthertz asked if our systems and equipment are ready if we should have a major a storm; GM Benavente responded that GPA has several million in inventory at T&D and is confident that GPA can respond and restore capabilities are very strong. Comm. Duenas added that GM Benavente is working with GM Miguel on evaluating the generators in effort to upgrade them to optimum levels. GM Benavente confirmed that during a storm, generators and wells can respond with 97% availability.

Comm. Sanchez asked if there is potential for any further court order; Comm. Duenas responded that it would be best to discuss in executive session due to potential litigation.

4.1.2 Financials

CFO Cruz reported that GWA is selling less water this year v. PY – 4.5% less. He said despite this GWA is still making money – trending \$2.3M income this year but ½ are in grants. He said management is offsetting under revenues with less spending. The Chairman said it's a challenge because cutting spending affects programs and added that as GWA makes improvements in meter program, revenues will begin to pick up- it's a work in progress.

Comm. Sanchez asked CFO Cruz to work on projections for FY18 and run it with and without rate increase just to give Commission / management a feel for where business will be. Historically when revenues are short management cuts back on payroll which affects ability to hire people. It will be interesting to know how the latest financial challenges will affect next year's budget.

Comm. Santos asked how the number of unfilled positions; CFO Cruz responded about 70. Comm. Santos followed up with what is GWA sacrificing. He asked the CFO to give the Commission details for that but let us know what is being sacrificed to make that \$2.3M. What did we forgo in this year's budget to make that number i.e. what projects were put on the back burner. Perhaps management can look at other projects that are more feasible

Relative to receivables, it was mentioned that Dept. of Education is lagging behind. Comm. Sanchez asked why Management is allowing them all this time when we don't do extend that to Tan Maria. Comm. Santos asked for a clear explanation as to why this is happening. The Chairman said that what management is hearing from the Commission is after a certain point, you need to write these debts off – it is not good practice to carry them for 6 years

4.1.3 Resolution 52-FY2017 Relative to Update of System Development Charge (SDC) Implementation Guidelines

The System Development Charge (SDC) Implementation Guidelines required revision to correct inconsistencies in order to allow the expenditure of SDC funds without potential conflict with the Guidelines. The Update is also needed to incorporate changes from public laws passed after the original Guidelines were adopted by the January 29, 2010 PUC Decision and Order Docket No. 08-08. The PUC Order also directed GWA to provide a policy or provision whereby GWA agrees to give credits or offsets to developers regarding SDC assessments under appropriate circumstances. An SDC Financial Offset Policy is included in the Resolution for CCU approval.

Provided in support of this Resolution is the Water Line Upgrade Guidance Document, which provides a basis for rating and prioritizing water system improvement projects that may qualify for SDC funding.

Comm. Bamba motioned to approve Resolution 52-FY2017; Comm. Sanchez seconded.

In discussion, Comm. Sanchez said in some cases some SDC charges are so large and hopes this guideline will help Chairman Duenas added that the SDC was implemented in 2009 and the Commission never looked at it again until now.

On the motion, there was no further discussion or objection and the motion passed.

At this point, the Chairman called for a 5-minute recess. It was 7:05 p.m.

Meeting called back to order @ 7:15pm

4.2 GPA

4.2.1 GM Report Update

The GPA GM said he would like to discuss action items first. There was no objection and the meeting moved to New Business section. Thereafter, he gave his usual GM Report Update accordingly:

1. Generation System Update:

- The Cabras #1 overhaul began Saturday, July 15th and is substantially ahead of scheduled. It is now anticipated that the unit will be operating and cleared for full load sometime next week.
- Navy had authorized the use of the Orote 18 MW plant for assistance under emergency conditions. We had one occasion during the overhaul period in which we utilized Orote. Thank you DoN...
- Once Cabras #1 is cleared for full load operation, we will operate Cabras #2 at a higher load (55 to 60 MW). We limited the unit to 42MW this past month in order to reduce risk of experiencing another boiler tube leak while reserve levels were down.

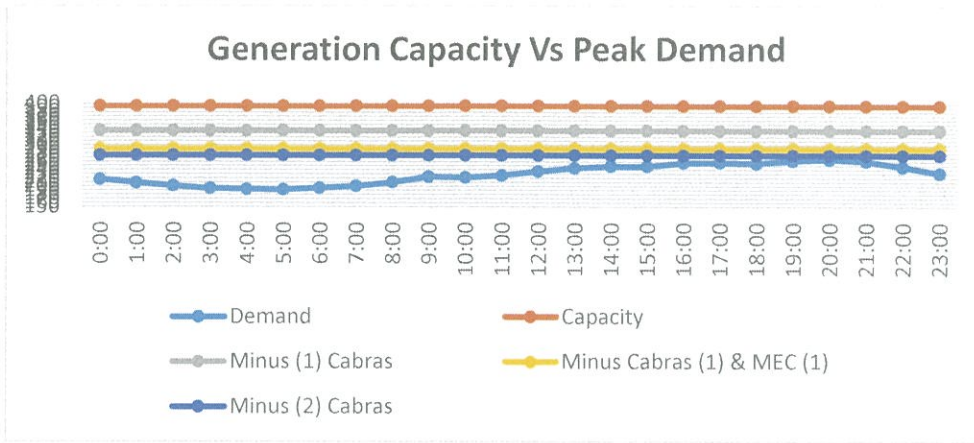
Generation Capacity

Summary:

24-August-17

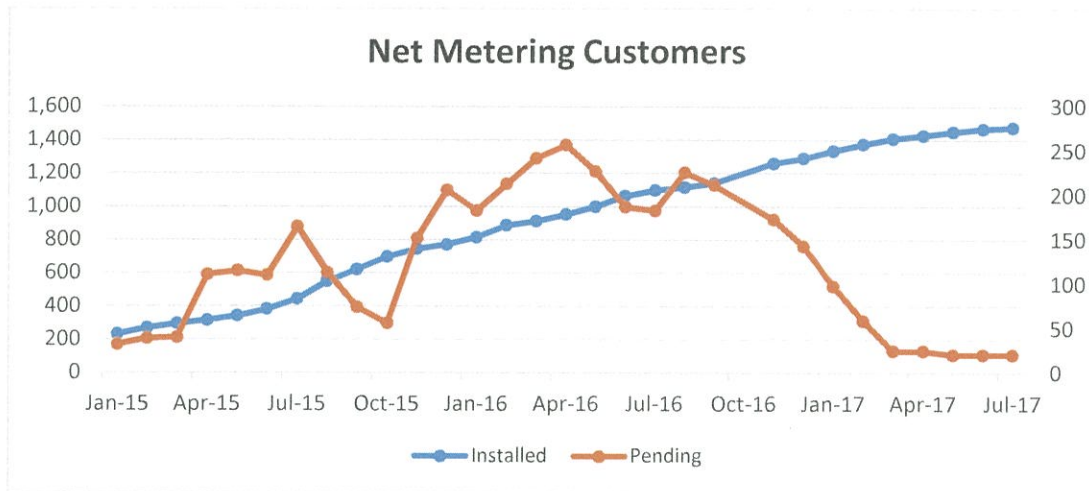
	September 1st, 2017 Reserve
Generating Units:	
CABRAS 1	60
CABRAS 2	60
MEC 8	44
MEC 9	44
AGGREKO	36
MEDIUM SPEED DIESELS (8 Units)	32
YIGO CT	20
MACHECHE CT	20
TEMES CT	39
DEDEDO CT1	20
DEDEDO CT2	20
AVAILABLE CAPACITY	395
EXPECTED PEAK DEMAND (Highest to date in CY 2017 was 261 MW)	265
GPA SYSTEM RESERVE (Greater than two largest units)	130

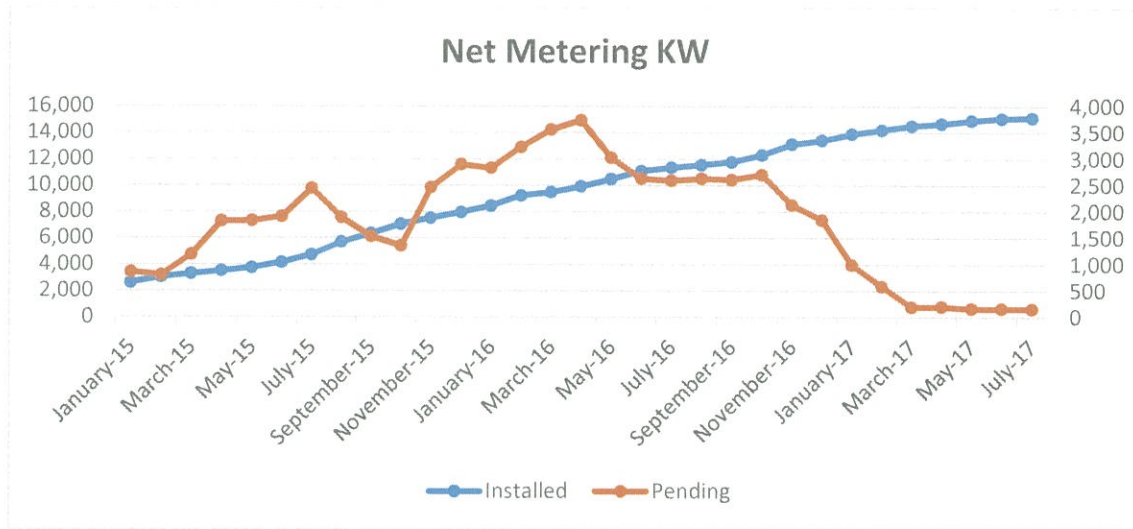
The following table and graph projects our reserve level for September 2017 with the completion of the Cabras #1 overhaul. The system reserves could cover the loss of the two largest units for the anticipated peak demand of 265 MW in CY 2017.



2. Net metering Summary Ending July 2017:

Description:	Count	Kw	
Active	1,474	15,123	
Pending	21	155	
Totals:	1,495	15,278	
Service:	Count	KW	Kw/Customer
Residential	1,397	12,530	9.0
Others	77	2,593	33.7
Total:	1,474	15,123	10.3
% Residential	94.8%	82.9%	
Estimated 12 Months Revenue Impact:	\$2,808,535		





2. Renewable Energy Production Summary Thru July 2017:

Energy Production Source:	Kwh	Oil Barrels Avoided	Fuel Cost Avoided
NRG Total Production beginning Oct 2015	91,342,948	152,727	\$8,399,983
Net Metering Estimated Production beginning Jan 2015	42,228,933	70,607	\$3,883,412
Wind Power Production beginning Jan 2016	700,614	1,171	\$64,429
Renewables Total:	134,272,495	224,506	\$12,347,825
System Heat Rate Kwh/Gal	14.2		
System Fuel \$/Bbl	\$55.00		

3. DSM Program:

Demand Side Management Program Impact Thru July 2017:

Description	Count	KW Reduction
Split A/C	2,106	1,580
Central A/C	14	21
Window Units	8	2
Washer	43	11
Dryer	10	10
Totals:	2,181	1,623

New Conventional Power Plant \$/KW		\$1,500
Total Investment Reduction		\$2,434,875
Total DSM Investment		\$685,909
Investment Reduction		\$1,748,966
Return on Investment		3.5

3. **New Power Plant Bid:** Work on land acquisition continues and I believe a recommendation for award could be made within the next month. A draft of the bid specifications is currently under review. Once the land location has been determined, the specifications could be ready for CCU and PUC approval within one month thereafter. It appears the date for bid invitation issuance for the new power plant would now be in the November/December timeframe.
4. **Liberation Day Parade:** GPA and GWA entered a float for the liberation day parade. We came in 2nd place in the government category. Congratulations to all employees and IPP partners on this success, but most especially for the work put in which made it a great day with lots of food and fun in celebration of our liberation.
5. **Key Performance Indicators:** The following pages provide updated information thru July 2017.

GM Benavente gave a report on Cabras 1; He said it ran for a couple of hours last night but was taken down for further work. The target date for operation was originally Sept 1st but is now looking more like Sept.3rd. The turbine itself had no major replacement and helped the maintenance to finish early than previously scheduled.

Sen. Santos asked - what's happening with solar farm in DanDan and the GM said GPA has the first right of refusal on the sale. GM Benavente said he will bring this matter to CCU in Sept. after discussion with key management relative to purchase price.

4.2.2 Financial

This matter was not discussed.

4.2.3 Resolution 2017-33 Relative to Revision of Scope of Work and Re-Solicitation of Contract for Supply of Diesel Fuel No.2 for Baseload

The Guam Power Authority's current contract for Supply of Diesel Fuel Oil No. 2 for the Baseload Plants and Peaking Units is expiring in December 2017. Through CCU Resolution 2015-05, Multi-Step Bid GPA-057-17 was issued with the intent to award before December 2017. However, based on the changing operation requirements, anticipated dispatching for the next 3-5 years, as well as inquiries raised by prospective bidders, major changes in the current structure of the bid needs to be changed. The Authority is requesting authorization to change the bid and re-solicit with revised structure and requirements.

Diesel Fuel Oil No.2 will be stored at GPA-leased tanks in the Tristar Facility. From the tank, it will be supplied via tanker truck and pipeline (if the option is available) to the following plant locations: baseloads (Cabras 1&2, MEC 8&9, Tenjo Vista, Fast Tracks (Manenggon & Talofoto), TEMES CT and Northern Plants (Dededo CT, Macheche CT, Yigo CT & Aggreko)

The contract is expected to cost \$80,000,000 annually for an estimated 1,000,000 barrels of ULSD annually at \$80 /bbl. and will be funded by fuel revenue funds. The contract is planned for an initial period of four years to commence on or about March 01, 2018 and to expire on February 29, 2022, with the option to extend for one (1) additional one-year terms. The IFB solicitation will commence after CCU & PUC approvals.

Comm. Guthertz motioned to approve Resolution 2017-33; Comm. Sanchez seconded. On the motion the vote was (4) yes and (1) abstention by Comm. Bamba.

4.2.4 Resolution 2017-34 Relative to Phase III Renewables with Energy Storage

GPA intends to obtain a contract(s) for renewable energy from Solar PV developed on leased Navy properties located on the South Finagayan on Route 3 and (4) sites within Naval Base Guam. The contracts will require all

energy to be stored and delivered to GPA as request (i.e. during evening hours) and minimize intermittency impact to the GPA system. GPA intends to issue a Multistep Bid for an energy price for delivered renewable energy. The anticipated funding source for this project is LEAC.

The following is a projected bid and construction schedules.

Task	Days	Start	End
Bid Schedule Milestones			
Announce	0	10-5-17 (Thu)	10-5-17 (Thu)
Bid Proposals Due	0	12-11-17 (Mon)	12-11-17 (Mon)
STEP 1: Technical Evaluation	21	12-11-17 (Mon)	1-1-18 (Mon)
STEP 2: Price Bid Evaluation	14	1-22-18 (Mon)	2-5-18 (Mon)
Contract Negotiation	14	2-19-18 (Mon)	3-5-18 (Mon)
CCU Worksession (2nd Wed)	0	3-15-18 (Thu)	3-15-18 (Thu)
CCU Approval (4th Tues)	0	3-27-18 (Tue)	3-27-18 (Tue)
PUC Approval (Last Thurs)	0	5-31-18 (Thu)	5-31-18 (Thu)

Solar Construction Milestones (Estimated)			
Contract Signing		6-14-18 (Thu)	6-14-18 (Thu)
Engineering / Procurement	480	6-14-18 (Thu)	1-2-19 (Wed)
Construction	480	1-2-19 (Wed)	4-26-20 (Sun)
Commissioning	31	4-26-20 (Sun)	5-27-20 (Wed)

Comm. Sanchez motioned to approve Resolution 2017-34; Comm. Santos seconded. There was no further discussion or objection and the motion passed.

5. **OLD BUSINESS – None**

6. **ANNOUNCEMENTS**

6.1 **Next CCU Meetings: GPA Work Session: Sept.20; GWA Work Session: Sept 21; CCU Meeting: Sept. 26**

The Chairman announced that the next meeting would be for GPA, Sept. 20 and GWA on Sept. 21 and CCU meeting on Sept. 26.

Commissioner Sanchez reminded the Chairman about amending work session meeting time and the Chairman apologized for not bringing the matter up earlier. He asked the Commission for their consideration to move the work session meeting time from 11:30 to 4 p.m. to accommodate Comm. Guthertz who teaches a class at Academy of Our Lady of Guam. She said it is difficult for her to get away from class. In addition, Comm. Sanchez added that since we are making this time change would the Commission consider changing the meeting dates from 3rd week Wed/Thurs. to 3rd week, Tues/Thurs. There was no objection by anyone and it was decided to move the meeting time and days accordingly effective with the September 2017. The chairman added he would send everyone the firm dates by email.

7. **ADJOURNMENT**

There was no further business to bring before the Commission and the meeting was adjourned at 7:27 p.m.

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Attested:


 JOSEPH T. DUENAS, Chairman


 J. GEORGE BAMBA, Secretary