



Regular Board Meeting
CCU Conference Room, Gloria B. Nelson Public Service Building
5:30 p.m., December 7, 2017

MINUTES

1. CALL TO ORDER

The Chairman called the regular meeting of December 7, 2017 to order at 5:36 p.m. He announced that all five (5) Commissioners were present and that there was a quorum.

Those present included:

Commissioners:

Joseph T. Duenas	CCU Chairman
Francis Santos	CCU Vice Chairman
George Bamba	CCU Secretary
Judith P. Guthertz	CCU Treasurer
Simon A. Sanchez	CCU Member

Executive Mgmt.:

Miguel Bordallo	GM / GWA
Melinda Camacho	GM (A) / GPA
John Cruz	AGMET / GPA
Tricee Limtiaco	AGMA / GPA
John Kim	CFO / GPA
Graham Botha	Staff Attorney / GPA
Kelly Clark	Staff Attorney / GWA

Management & Staff:

Ron Topasna	GWA
Art Perez	PIO / GPA
David Fletcher	GWA
Joyce Sayama	Mgmt. Analyst / GPA Ex. Office
Ann Borja	Mgmt. Analyst / GWA Ex. Office
Lou Sablan	Board Secretary / CCU

Guest:

Charlene Calvo	IP&E
Bill Chang	Brown & Caldwell

2. **APPROVAL OF MINUTES**

The Minutes of September 26, 2017 and November 22, 2017 were presented for approval.

Comm. Bamba motioned to approve the Minutes subject to verification & written correction; Comm. Santos seconded. There was no further discussion or objection and the motion passed.

3. **COMMUNICATIONS**

3.1 **Public Comments** - None

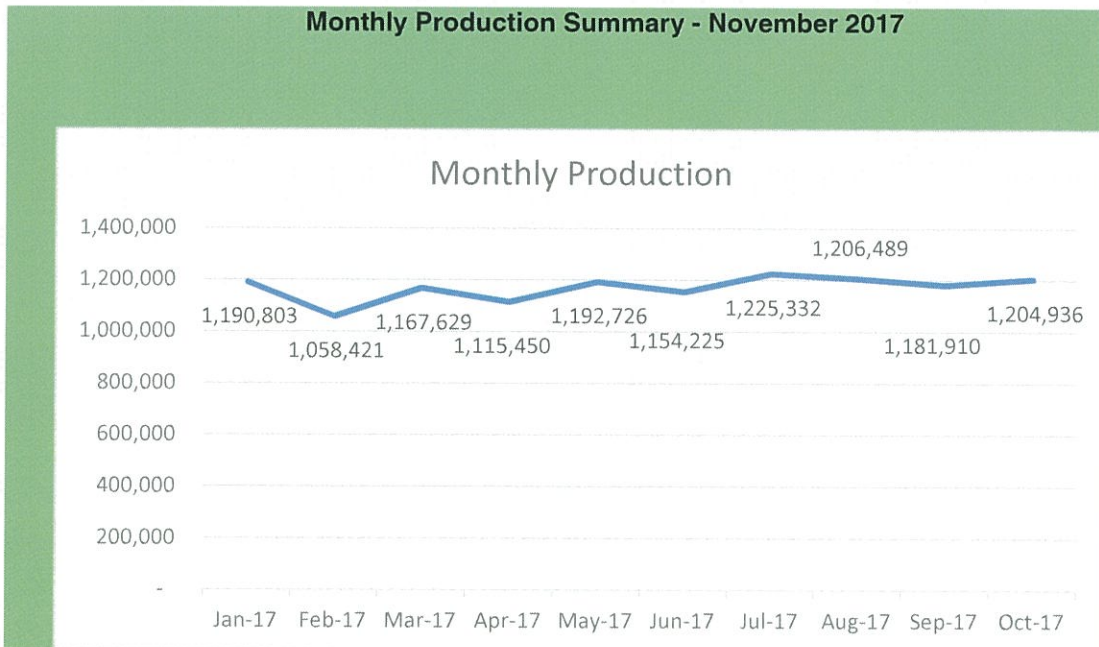
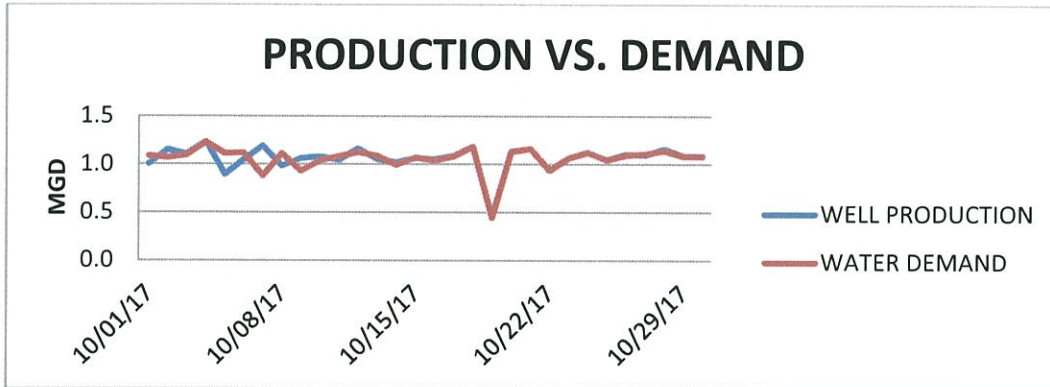
4. **NEW BUSINESS**

4.1 **GWA**

4.1.1 **GM Report Update**

GM Bordallo gave brief overview of operations:

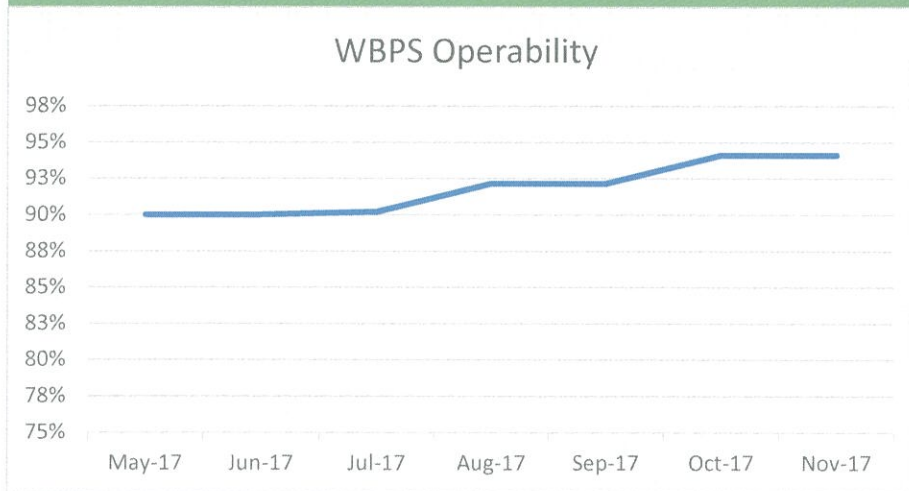
Production



Deep Wells			34.7 MGD
Active wells =	92	of 120	
Avg days in operation =	28.54	days	
Total Production =	1,076,807	Kgals	
Springs			0.00 MGD
Avg days in operation =	0	days	*placed on standby
Total Production =	0	Kgals	
Ugum Surface Water Plant			- MGD
Avg days in operation =	30	days	
Total Production =		Kgals	*data pending
Tumon Maui Well			- MGD
Avg days in operation =	30	days	
Total Production =		Kgals	*data pending
	1,076,807	Kgals	34.7 MGD

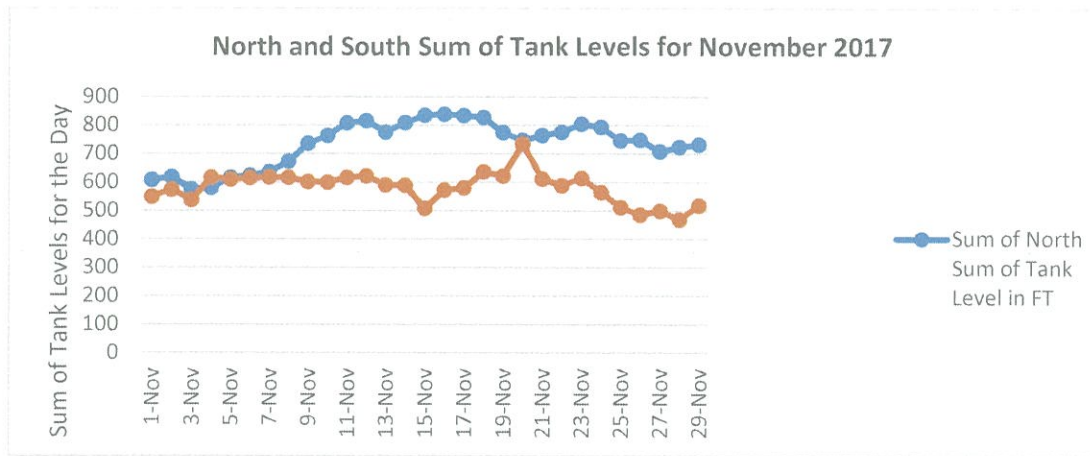
Distribution

Monthly Distribution Summary - November 2017



Water Booster Pump Stations

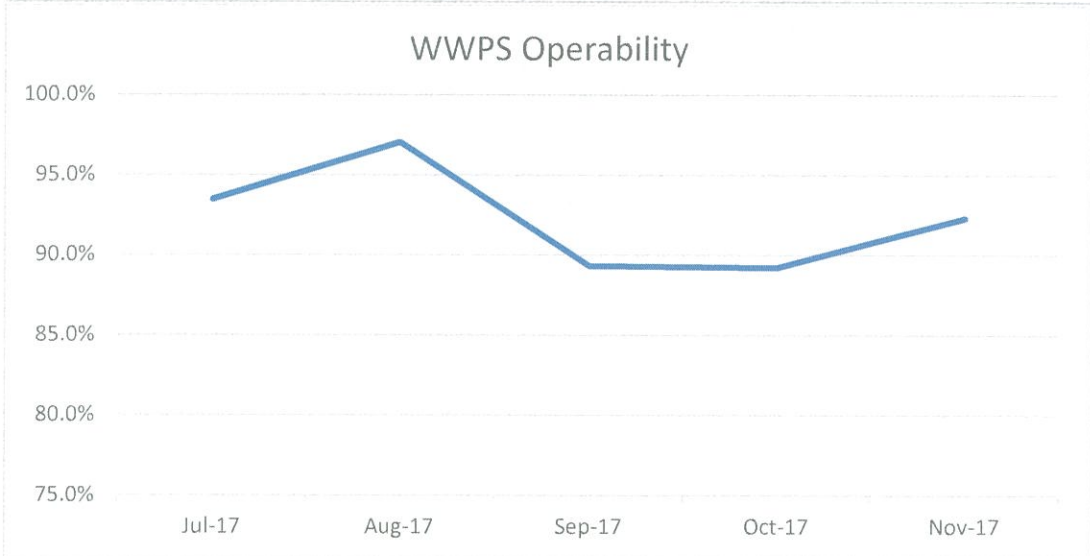
District	No. of Stations	Total Pumps	Pumps Operating	% Operational
Northern	11	21	20	95.2%
Central	7	15	13	86.7%
Southern	7	15	15	100.0%
	25	51	48	94.1%



Water Collection

Monthly Collections Summary - November 2017

Wastewater Pump Stations					
	District	No. of Stations	Total Pumps	Pumps Operating	% Operational
	Northern	22	52	48	92.3%
	Central	29	65	61	93.8%
	Southern	25	52	47	90.4%
		76	169	156	92.3%

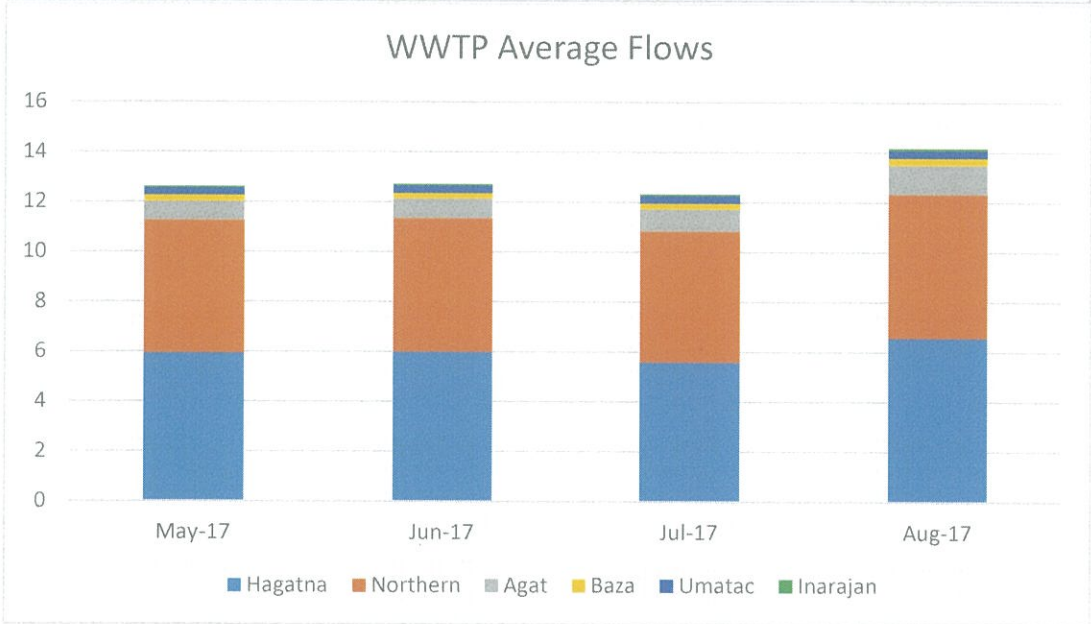


Water Treatment

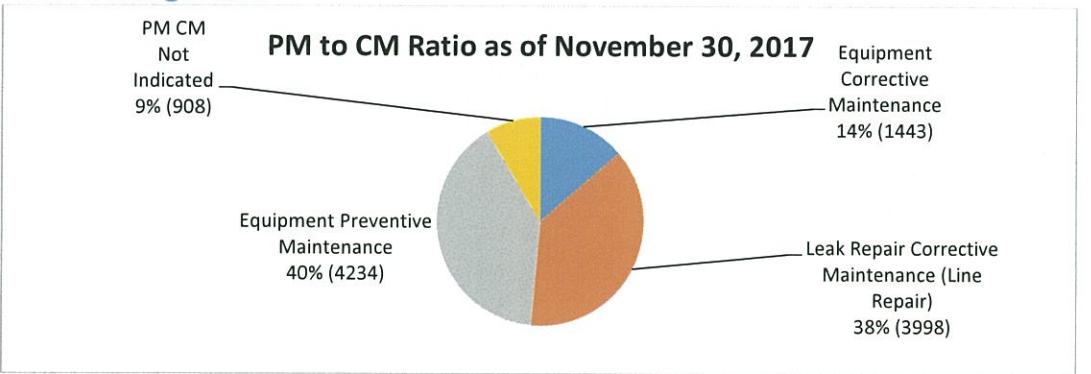
Monthly Wastewater Treatment Summary - August 2017

WW Treatment Plants - Flows

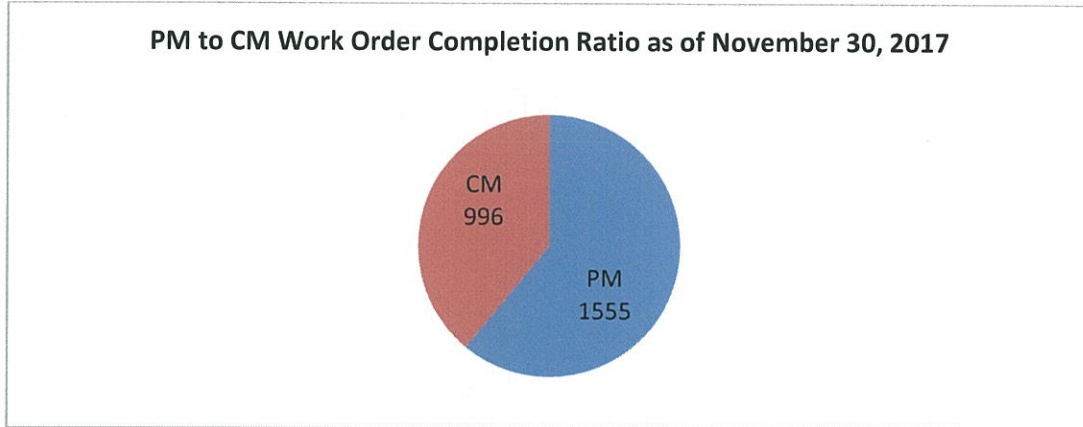
Facility	Avg. Daily Flows	Sludge (lbs)	Sludge Disp. (\$)
Hagatna	6.57	694,420	\$ 62,498
Northern	5.77	690,200	\$ 62,118
Agat	1.16		
Baza	0.29		
Umatac	0.30		
Inarajan	0.08		
	14.17	1,384,620	\$ 124,616



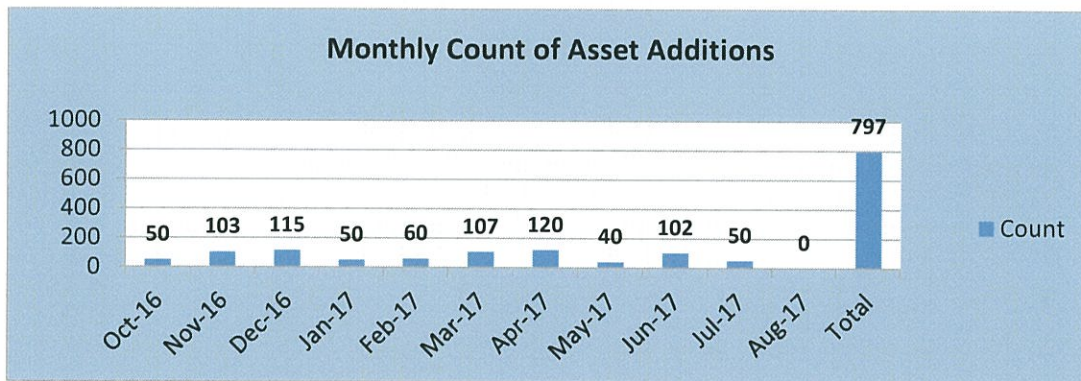
Asset Management



Equipment CM =1376
 Leak Repair= 3722
 Equipment PM=4176
 PM/CM Not Indicated= 806



- **No new asset additions for November 2017**



On-Going Asset Management Activities

- Ongoing routine asset condition assessment for all water and wastewater assets and update asset registry.
Goal: once a year for critical assets and every three years for non-critical.
- Risk identification based on asset condition
- Improved PM scheduling
- Establishment of an Asset Management System based on ISO 5500 standards through effective and efficient management of GWA assets.

Operational Issues

- Operations crew completed two additional sewer line replacement projects in Asan/Piti and Adelup.
- Permanent modifications to NAS-1 GAC Treatment System pending – schedule to be coordinated with DOE during non-school break
- Sewer connection program – initial pilot program on-going
 - Field verification of established GWA connections vs. septic systems in sample population completed
 - Data validation and correction on-going
 - Program analysis and recommendations – future action

Meters

NON-REGISTERING / LOW-REGISTERING METER PROJECT STATUS REPORT - January through October 2017

COMPLETED FIELD ACTIVITIES (POSTED IN CIS)	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	TOTAL:	OCT 2017 COMPLETED ACTIVITIES (Posting Pending)
GWA - Test Meter	30	9	9	371	745	87	393	743	1000	1007	4394	218
GWA - Meter Exchange	393	179	220	276	482	353	501	807	1526	1039	5776	39
GWA - Verify Zero Report	30	124	114	94	96	402	261	199	550	89	1959	165
GWA - Verify Low Usage	0	0	0	2	37	36	196	488	657	202	1618	135
TOTAL:	453	312	343	743	1360	878	1351	2237	3733	2337	13747	557

TESTING & BACKBILLING REPORT DATA												TOTAL AMOUNT - BACK BILLS
# OF METERS TESTED AS PER METER TEST FACILITY REPORTS:	345	350	144	252	305	210	302	397	1013	1130	4448	
# OF BACKBILLINGS APPLIED AS PER FINANCE REPORTS:	0	0	0	20	122	84	29	111	219	80	665	

PROJECT STAFFING DATA											
FIELD CREW PERFORMING CHANGE OUTS:	19	10	13	9	21	21	14	24	35	28	
ADMIN STAFF TO CREATE AND POST FIELD ACTIVITIES IN CIS:	7	4	5	6	9	9	10	13	15	15	
SUPPLY STAFF TO ISSUE MATERIALS / PROGRAM NEW METERS:	2	2	2	2	2	2	2	2	2	2	
TEST FACILITY PERSONNEL TESTING METERS:	2	2	2	3	3	3	3	3	3	3	
ACCOUNTANTS CALCULATING BACK BILLS:	0	0	0	2	3	2	2	3	3	2	
TOTAL:	30	16	20	17	32	32	26	39	52	45	

Marbo (Andy-South) Wells – Status

- GWA management has approved sketch from surveyor.
- Technical descriptions submitted to GSA for their review and approval.
- GWA GM and Counsel met with GSA in San Francisco to discuss GWA's retention of the three water wells
- Draft conveyance documents and exhibits have been submitted to GWA by GSA for review and comment by the end of the year.

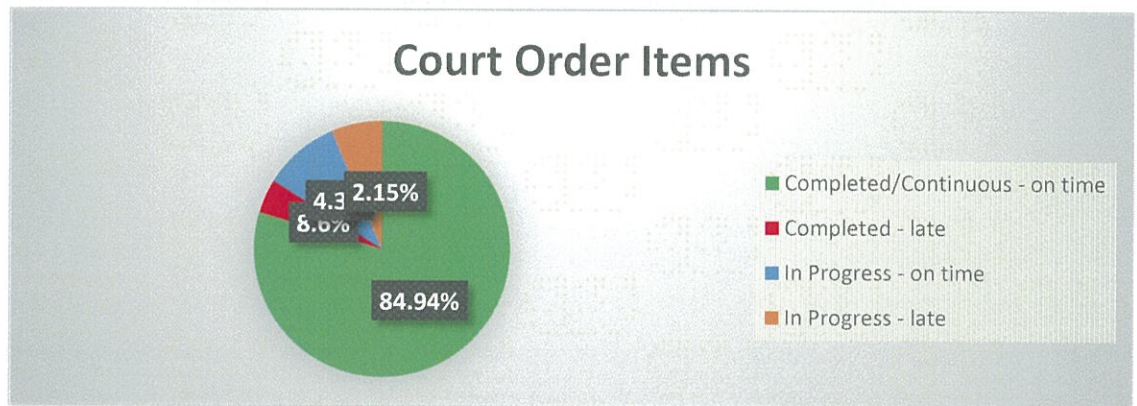
One Guam Update

- Tumon Maui Well: Leaks from the vent shaft were observed during the inspection – GWA Engineering to assess correct method of repair and coordinate with Navy
- Santa Rosa Tank:
 - MOU for Santa Rosa Tank – in progress.
 - Still waiting for B&C to do the modelling; Tom Cruz will obtain the date on when.
- Agat Santa Rita WWTP: easement for new waterline to WWTP is pending confirmation of in-kind consideration in lieu of cash payment; Navy is evaluating GWA proposal.
- OEA Projects:
 - Chief Engineer Tom Cruz will email the project manager (Brown and Caldwell) for an update on the progress (sewer interceptor, wells & northern district).
 - Sewer Line Interceptor –
 - Going out for design-build this month; hope to have someone on contract the 1st quarter of next year.
 - Coordination with GPA and Navy on GPA renewables lease-site is needed before and during construction; construction sites overlap.
 - For the Right-of-Entry, Navy RECO submitted a range of \$2,045 to \$3,425. DOD will draft a letter using \$3,425 for GWA to submit to their Finance Section for payment. If the cost is less, the Navy will return the difference to GWA.
 - Observation wells – Navy is requesting the coordinates for the existing wells on the DoD property; Michael Pierson will assist to get them.
 - Installations. Generally the well is owned by the utility; but the land is owned by the military. DoD will work it out.
- December 1, 2017 – PMO for the OEA projects had a presentation for the One Guam Working Group
- Route 5 Sewer Line Replacement:
 - GWA's project is at the cutting of the asphalt. Miguel Bordallo stated that DPW asked GWA to do less repaving on Rt. 5 and more on Rt. 17.

- Navy has a sewer line replacement in the same area, and proposed possibly tying into GWA's line and sending the Navy flow from Naval Magazine and the Apra Heights area to the Agat-Santa Rita plant.
- It would be beneficial if the Navy could connect to GWA's system. Michael Pierson suggested to have design coordination meetings in general; will do so on this project for now since don't foresee any other projects in the near future that are in the same area.
- Training Collaboration: GPA is doing a SCADA training and invited GWA. Tom Cruz will ask if others can attend, then let Navy know.

Court Order Update

	Items	On-time Items Completed/Continuous	Items Delayed	Completed Late	Items on Schedule	Performance %
Court order total	93	79	2	8	4	97.8%



Status Information

- 2 items delayed
 - CI Residual Monitors
 - Meters
- Final Date to complete all Court Order items is December 31, 2020.
- Overflow or Bypass events reported to USEPA:
 - Dededo Spill – Nov. 3, 2017
 - Hyatt Spill – Nov. 27, 2017

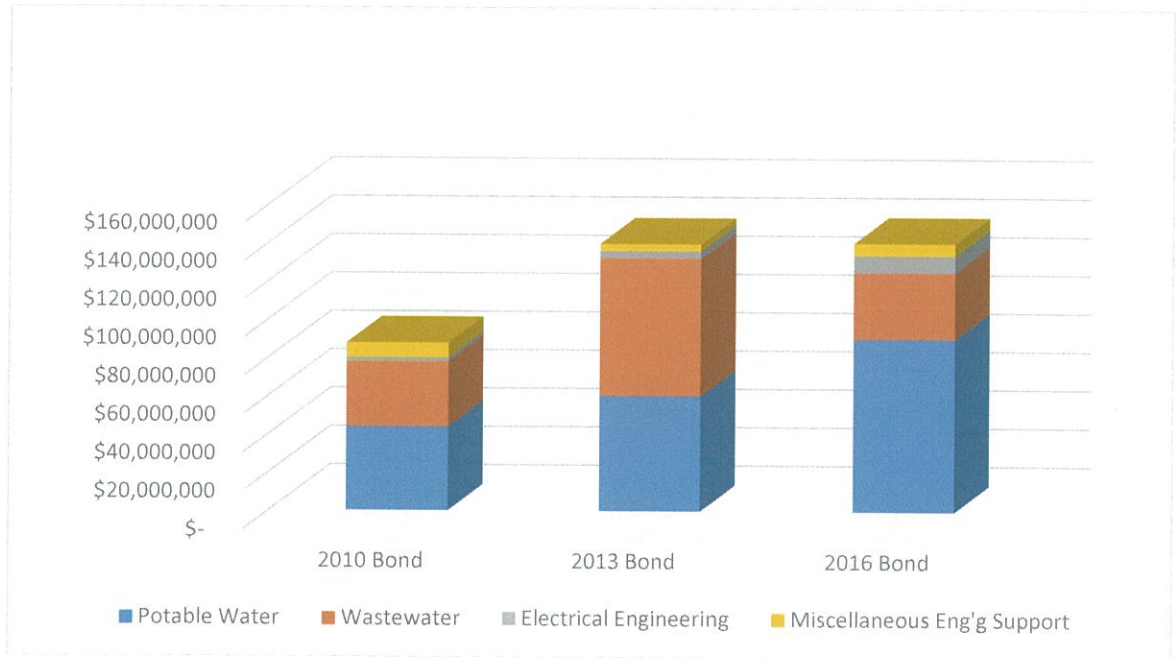
CIP Summary

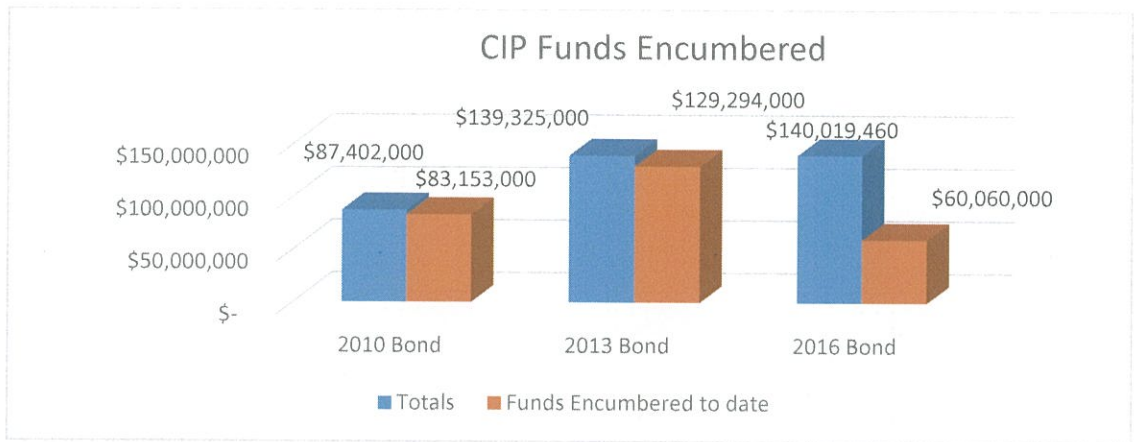
CIP Summary: Project Encumbrance

	2010 Bond		2013 Bond		2016 Bond		Total CIP Projects	%
	Funded	Complete	Funded	Complete	Funded	Complete		
Potable Water	28	17	21	7	20	0	35	49%
Wastewater	16	13	7	3	8	1	22	31%
Electrical Engineering	5	5	6	1	5	0	10	14%
Miscellaneous Eng'g Support	2	0	3	1	4	1	4	6%
Totals	51	35	37	12	37	2	71	100%
% of Total CIP by Fund Source	72%		52%		52%			

CIP Summary: Project Amounts

	2010 Bond		2013 Bond		2016 Bond		Total CIP Projects	
	Funded	%	Funded	%	Funded	%		
Potable Water	\$ 41,903,305	48%	\$ 58,317,117	42%	\$ 64,647,830	46%	\$ 164,868,252	4
Wastewater	\$ 36,009,577	41%	\$ 73,837,883	53%	\$ 60,227,170	43%	\$ 170,074,630	4
Electrical Engineering	\$ 1,748,118	2%	\$ 3,395,000	2%	\$ 8,750,000	6%	\$ 13,893,118	4
Miscellaneous Eng'g Support	\$ 7,741,000	9%	\$ 3,775,000	3%	\$ 6,394,460	5%	\$ 17,910,460	5
Totals	\$ 87,402,000	100%	\$ 139,325,000	100%	\$ 140,019,460	100%	\$ 366,746,460	10
Funds Encumbered to date	\$ 83,153,000	95%	\$ 129,294,000	93%	\$ 60,060,000	43%		
% of Total CIP Funding	23.8%		38.0%		38.2%			





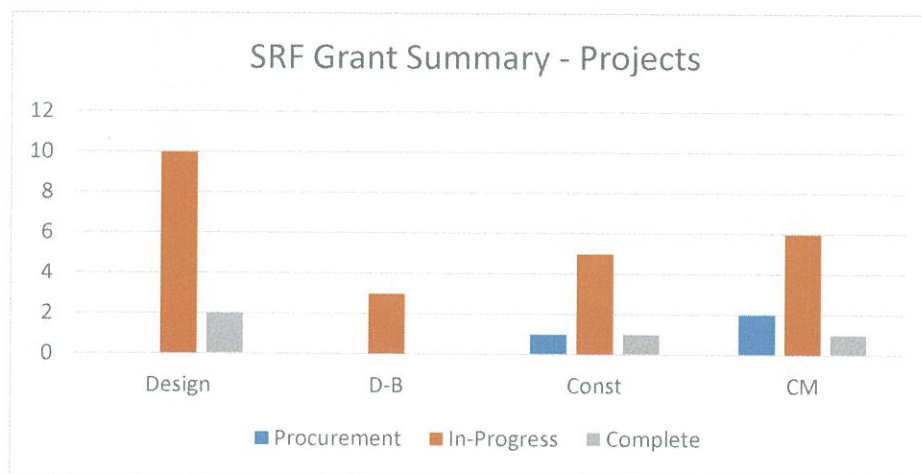
SRF Grant Summary

SRF Grant Summary - Projects

	Procurement	In-Progress	Complete	Totals	%
Design	0	10	2	12	39%
D-B	0	3		3	10%
Const	1	5	1	7	23%
CM	2	6	1	9	29%
Totals	3	24	4	31	
%	10%	77%	13%		

SRF Grant Summary - Contract Amounts

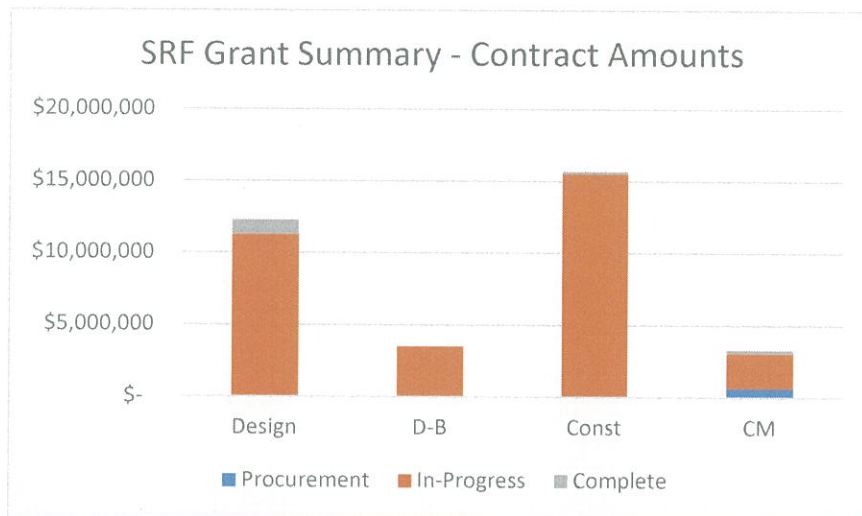
	Procurement	In-Progress	Complete	Totals	%
Design	\$ -	\$ 11,296,504	976,151	\$ 12,272,655	35%
D-B	\$ -	\$ 3,502,453		\$ 3,502,453	10%
Const		\$ 15,535,155	\$ 144,888	\$ 15,680,043	45%
CM	\$ 647,000	\$ 2,428,714	\$ 195,269	\$ 3,270,983	9%
Totals	\$ 647,000	\$ 32,762,826	\$ 1,316,308	\$ 34,726,134	
%	2%	94%	4%		



OEA Grant Summary

- Grant application submitted for remainder of funding; OEA meeting schedule in early October

- NDWWTP Upgrades
 - Design underway – several tech memos expected for process design issues next week
 - Initial WW sampling and characterization study completed; some results were not useful due to improper dilution; additional work may be required.
- Outfall Diffuser
 - Final Design submitted to GWWIST – under review; bid documents to be released in December 2017
 - GWA procuring diving inspection team for outfall pipe verification
- Interceptor
 - Bridging Documents for Design-Build procurement being finalized; Multi-step procurement to be released in December 2017
- NGLA Monitoring Wells
 - Design in progress; Existing MW repair design under review; New MW installation design due March 2018



	Date (Target)	Date (Actual)	Status	Remarks
Project Funds Available	July-16	AUG-30-16	Completed	
Land Acquisition	Jan-17	Jan-17 (Compensation Pending)	Pending	Survey complete, appraisals complete – under review
Procure PM/CM Firm	Jan-17	Jan-17 (NTP Issued Feb 10th)	Completed	
Procure Design Firm	Jul-17		Completed	Contract issued; kickoff pending
Design -- 30/60/90/Final -- Review	Jun-18		On-target	Project design schedule under review by PM/CM
NEPA Analysis and Determination	Feb-17		Delayed	USEPA work on-going; procurement of contractor completed
Procure Construction Firm	Dec-18		On-target	
Construction Complete/Commence Operations	Nov-21		On-target	

Sewer line connection from MCB to GWA infrastructure	Jul-19		On-target	
MCB Initial Operating Capability	Jul-22		On-target	

Land Acquisition Summary

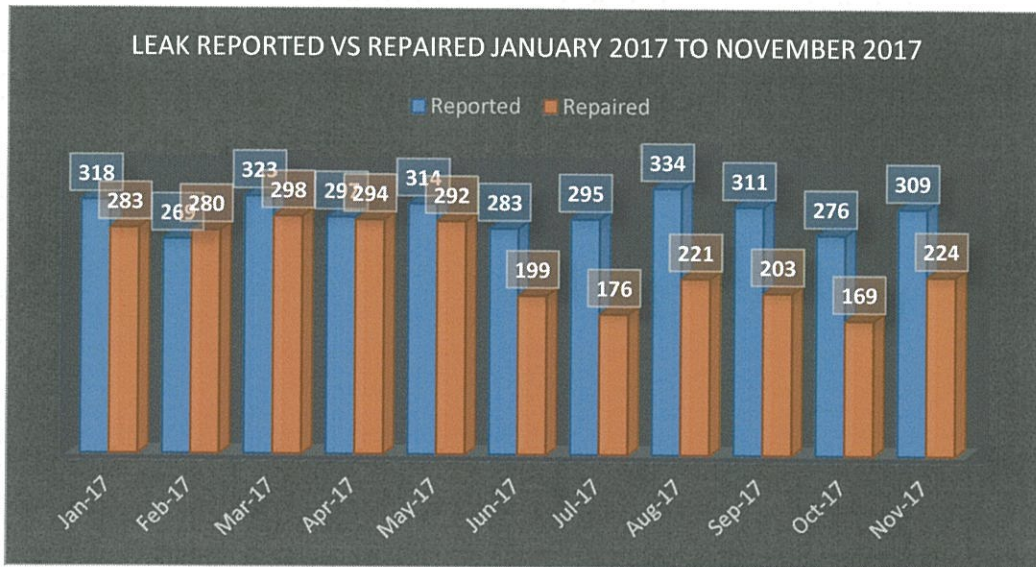
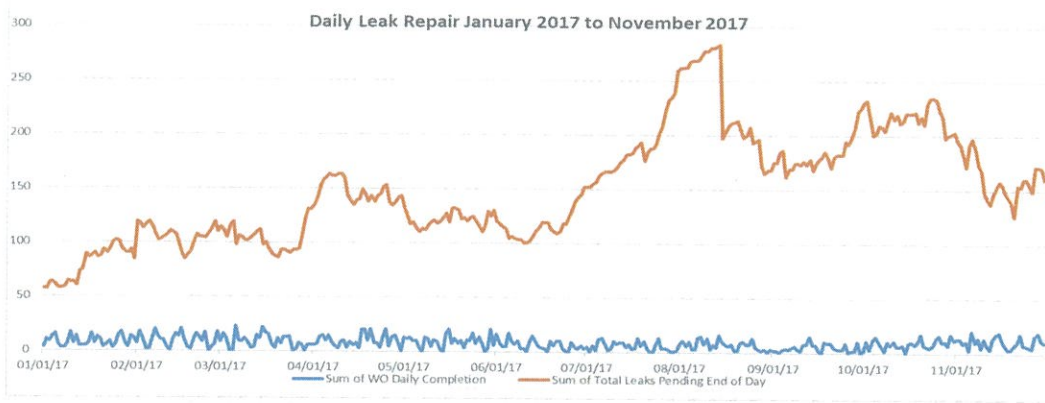
NRW

GWA Facility	Location	Gov. or Private Property	Land Acquisition Status
Tanks	Ugum	Private	TGE to draft Letter of Decision for private property owners 11/09/17
	Astumbo	Gov't. - CLTC	GWA and DLM working together on Land Registration process. Pending Notification of surrounding lot owner information from DLM
	Piti	Private	Letter of Intent for private property owners submitted to GWA Land Agent for review 11/01/17
Expansion of the Northern District Wastewater Treatment Plant (NDWWTP)	Dededo	Gov't - GALC	Lot Parceling Survey Map sent to DLM for final approval 11/20/17. GALC Appraisal Approval Letter Received 11/16/17
Deep Well	A-12	Private	Property ownership vested in GWA 10/16/17
	AG-12	Dept. of Agriculture/Manhita Farms	Land Registration Map submitted to DLM for review and comments 09/29/17. Land Registration Map submitted to DCA for review and corrections 11/20/17
	Y-8	Gov't. - CLTC	Parceling Map submitted to DLM for final approval 12/01/17.
Booster Pump Station	Agfayan	Private	GWA started land acquisition inquiry process on 11/18/16; 2nd follow up Letter of Intent sent out 11/16/17
Sewer Pump Stations	Property adjacent to Southern Link	Private	GWA started acquisition process on 12/23/2016. Property ownership vested in GWA 08/11/2017

NRWUpdate

- Water Audit update on-going
 - Production rates are being reviewed for accuracy and refined
 - Unmetered, Authorized uses are being quantified
 - Meter and billing inaccuracies are being reviewed and refined

Leak Repair Summary



Assumptions:

1. Leak rate = 4 gpm
2. Cost per kgal = \$4.00

4.1.2 Financials - None

4.1.3 GWA Resolution 10-FY2018 (GPA Resolution 2017-46) Relative to November 24, 2017 Holiday

The Office of the Governor issued an executive order declaring Friday, November 24, 2017 a holiday for the Government of Guam. GPA and GWA solicited authorization from the CCU to follow the executive order from the Office of the Governor.

It was mentioned that this matter was poll voted and passed on Nov. 22 and only needs CCU ratification.

Comm. Guthertz moved to ratify the poll vote taken on Nov. 22; Comm. Bamba seconded. There was no further discussion or objection and the motion passed. The vote was unanimous.

There was a short recess before the meeting commenced with GPA matters.

4.2 GPA

4.2.1 GM Report Update

Acting GM Melinda Mafnas gave the GM report in the absence of GM John Benavente.

This report provides an update on key issues:

- Piti No. 7 Power Plant, a 40 MW combustion turbine generating unit built and operated by Taiwan Electrical and Mechanical Engineering Services, Inc. (TEMES), was successfully transferred to GPA on December 5th, 2017 after 20 years of operation under TEMES. GPA Generation began shadowing TEMES operations in June 2017 in preparation for the transfer. Along with GPA employees, GPA has contracted professional services for about \$220K to assist in the management, operation and maintenance of the plant. **The annual cost reduction of the takeover is about \$5 Million.**
- A legislative hearing on GPA's bond refunding was held on December 4th. The bill was passed by the legislature, transmitted to the Acting Governor and signed into law on Tuesday, December 5, 2017. The bill is now Public Law 139-34. The PUC approved the bond refunding at their meeting on December 5th. The refinancing is scheduled for next week, December 12th in New York.

1. Generation Capacity Summary:

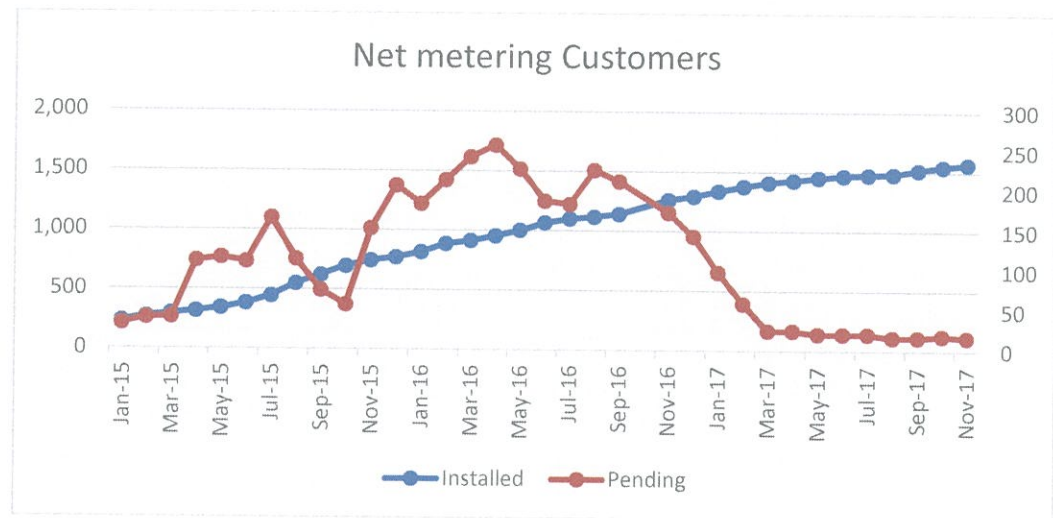
	Projected December 2017 Reserve
Generating Units:	
CABRAS 1	64
CABRAS 2	60
MEC 8	44
MEC 9	44
AGGREKO	36
MEDIUM SPEED DIESELS (10 Units)	24

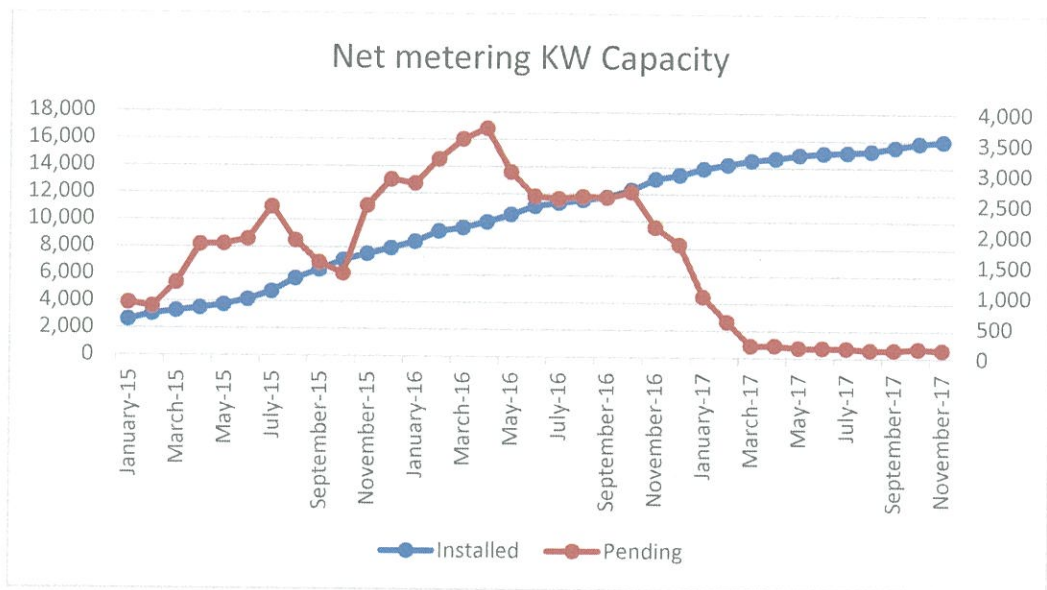
YIGO CT	20
MACHECHE CT	20
TEMES CT	39
DEDEDO CT1	20
DEDEDO CT2	20
AVAILABLE CAPACITY	391
EXPECTED PEAK DEMAND (Highest to date in CY 2017 was 261 MW)	248
GPA SYSTEM RESERVE (20 MW Greater than two largest units)	143

2. Net Metering Summary Ending November 2017:

Description:	Count	Kw
Active	1,565	15,963
Pending	17	129
Totals:	1,582	16,092

Service:	Count	KW	Kw/Customer
Residential	1,487	13,349	9.0
Others	95	2,744	28.9
Total:	1,582	16,093	10.2
% Residential	94.0%	82.9%	
Estimated 12 Months Revenue Impact:	\$2,962,981		





3. Renewable Energy Production Summary thru Nov. 2017

Energy Production

Energy Production Source:	Kwh	Oil Barrels Avoided	Fuel Cost Avoided
NRG Total Production beginning Aug 2015	105,512,378	176,915	\$9,730,350
Net Metering Estimated Production beginning Jan 2015	50,632,364	84,897	\$4,669,316
Wind Power Production beginning Jan 2016	866,010	1,452	\$79,863
Renewables Total:	157,010,752	263,264	\$14,479,529
System Heat Rate Kwh / Gal	14.2		
System Fuel \$/Bbl.	\$55.00		

4. Demand Side Management (DSM) Program as of Nov 30th:

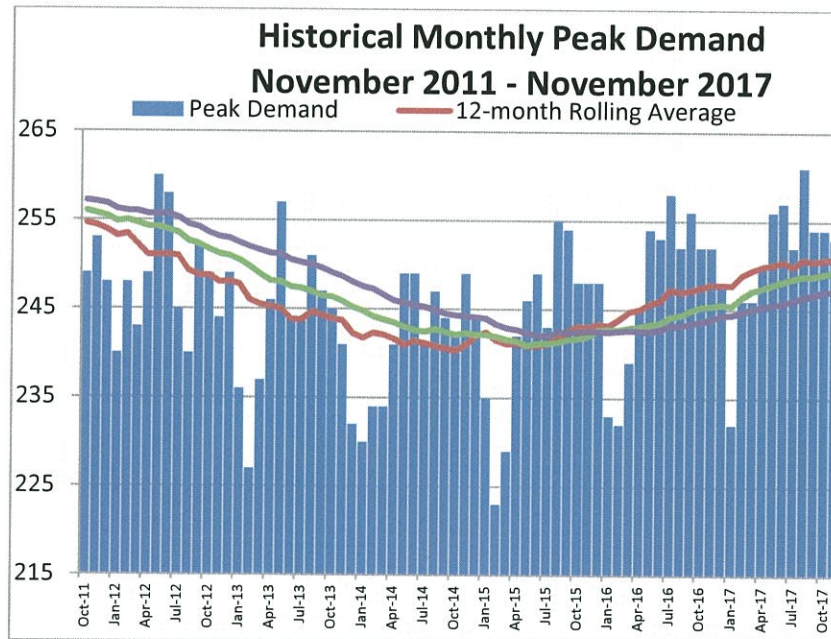
Description	FY16	FY17	FY18 As of Nov 30	Total to Date
Regular/OT Pay	\$11,348.80	\$22,256.00	\$3,081.38	\$36,686.18
Other Contractual	\$28,278.50	\$73,010.05		\$101,288.55
Paid Rebates-Split AC	\$154,700.00	\$557,275.00	\$227,550.00	\$939,525.00
Paid Rebates-Central AC	\$3,400.00	\$8,200.00	\$800.00	\$12,400.00

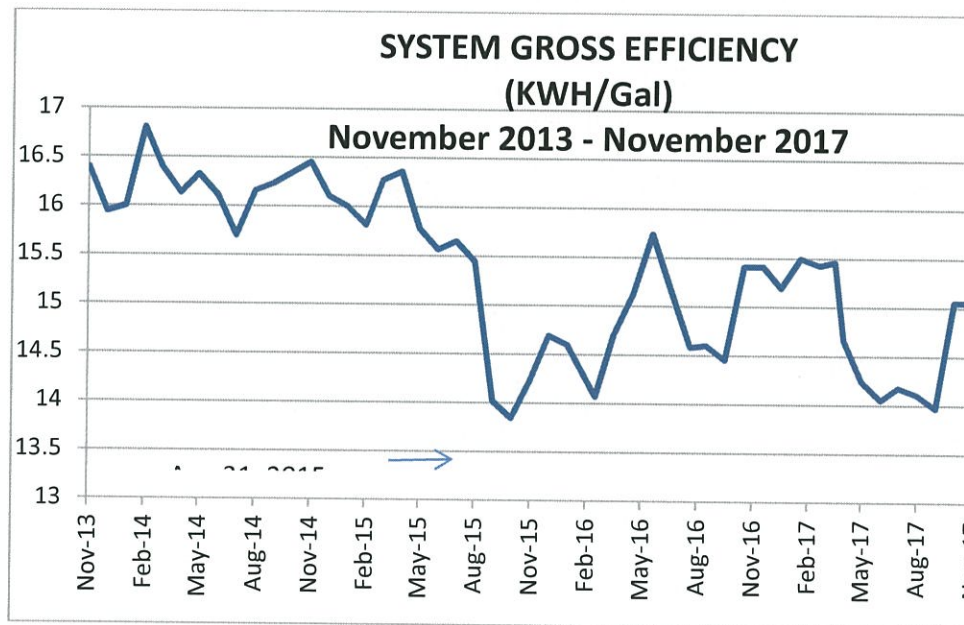
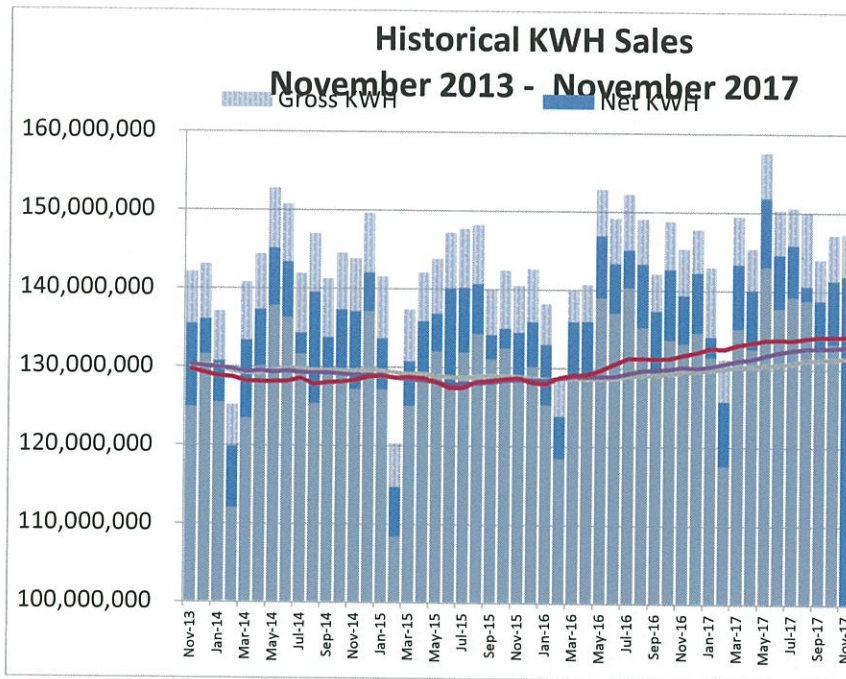
Paid Rebates- Washer/Dryer	\$2,800.00	\$7,425.00	\$400.00	\$10,625.00
Total Expenses	200,527.30	\$668,166.05	\$231,831.38	\$1,100,524.73

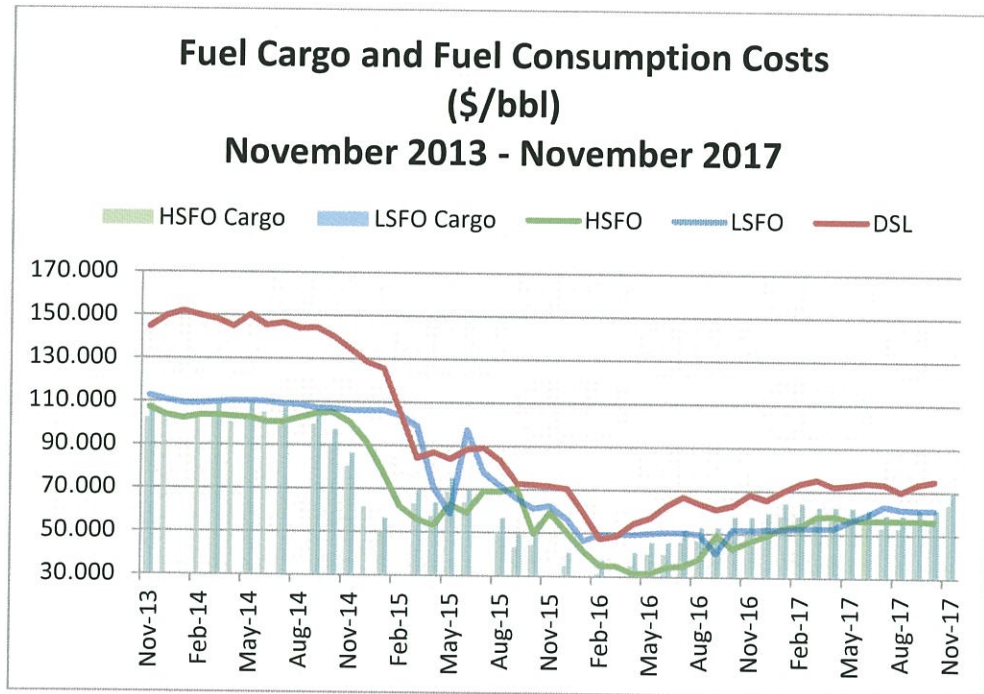
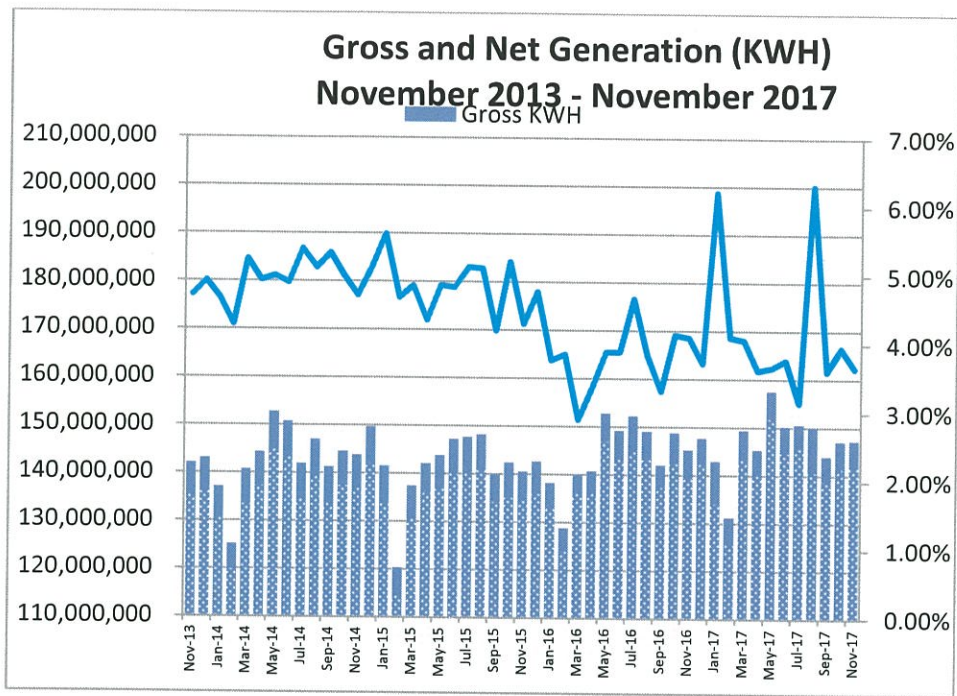
- Phase II Renewables:** No updates from the OPA since the October 24th thru 26th hearings.
- PUC Agenda:** On November 30, 2017 PUC approved GPA Docket 18-02, Procurement for 180MW Power Plant with revisions to not limit the fuel source or technology
- Key Performance Indicators:** The following pages provide updated information thru November 2017.

Legal Counsel shared that the OPA case with Shanghai Electric ruled in favor of GPA and thanked Jennifer Sablan for her part in explaining to the OPA the process.

Comm. Santos asked if GPA has any recourse to penalize vendors who for no valid reason cause delays by filing protests. Legal Counsel said at this time the law does not permit this type of action.







4.2.2 Financials – None

4.2.3 Resolution 2017-47 LEAC Adjustment

The Guam Public Utilities Commission (GPUC) has established a Tariff under which the Guam Power Authority (GPA) is allowed to recover its fuel costs and fuel related costs under a factor which is reset and trued up every (6) six months through the Levelized Energy Adjustment Clause (LEAC). For the LEAC period covered from February 1, 2017 through July 31, 2017, GPA requested for the first time a phased in approach in increasing the secondary LEAC rate of \$0.105051/kWh in anticipation of stabilized prices

in the fuel market. During this period, however, GPA recognized a \$14M under-recovery of fuel costs as market fuel prices rose instead.

GPA for the second time requested that the LEAC rate be increased by 50% recovery in the latest LEAC period ending January 31, 2018 to \$0.11718/kWh to alleviate the impact on ratepayers, again the fuel under-recovery continued to increase to a total of \$16.0M as of October 31, 2017.

The market price of fuel in the initial filing for the current period was projected to be \$55.38/bbl for the (6) six-month period ending January 31, 2018, the current projection for the same period is \$58.19/bbl and the projected price of fuel for the period ending July 31, 2018 is \$65.78/bbl. For the current LEAC period covered from February 1, 2018 to July 31, 2018, GPA requests the secondary LEAC rate of \$0.150824/kWh which is again 75% of the full recovery rate of \$0.161859.

GPA has determined that in a phase-in approach the LEAC factor for secondary voltage service customers as well as alternative voltage customers will need to be increased from \$0.0.11718/kWh to \$0.150824/kWh, an increase in the total bill *by 15.6% or about a \$33.11 increase on a 1000 kWh power bill*, in order to recover 75% of the projected under-recovery. The increase will take effect February 1, 2018 thru July 31, 2018

Comm. Santos motioned to approve Resolution 2017-47 for discussion; Comm. Guthertz seconded.

In discussion CFO John Kim mentioned that the LEAC projections that were filed with the PUC in June vs. actual fuel expenses is different – the fuel prices went up.

Comm. Sanchez commented that based on this scenario, management has been missing the projections for more than a year. He asked the CFO to do the same graph for FY16 and FY15. If we are constantly under projecting then something is not right. The chairman said we have to narrow the gap between projections and actuals as much as possible.

The CFO said the current cost is \$66 per barrel with the premium and based on this, with 50% recovery the LEAC factor would be 13.9 cents, 75% recovery 15 cents and 100% recovery 16 cents. This translates to a LEAC increase per kWh hour of .2-cents, 3-cents, and 4-cents respectively. By January 31 the projected under recovery will be \$18.5M. By implementing a 75% recovery factor it will leave an under recover balance of \$7.1M which management is recommending at this time.

Comm. Sanchez asked if the \$18.5M under recovery will be the highest in LEAC history and the CFO said yes. It was mentioned that GPA used for insurance proceeds and CFO responded \$4.6M was used in August 2016. The CFO also provided the history of under recovery since 20

Comm. Sanchez asked status of GPA's cash flow adding that this high under recovery must be affecting the agency a little. CFO responded yes – the agency is beginning to feel the pinch. Comm. Sanchez asked management to report on the overall impact – what is GPA giving up to absorb the under recovery of \$15M which is supposed to be spent on something. Acting GM Mafnas said that is correct and the first to be impacted is CIP's. Comm. Sanchez added that he saw in one of the earlier reports that CIP is budgeted and \$100M and this is ultimately what suffers due the under recovery of LEAC.

On the motion there was no further discussion or objection and the motion passed.

4.2.4 Resolution 2017-48 ULSD Contract Extension

If approved, the contract extensions will supply up to 895,066 barrels (37,592,772 gallons) from January 2018 to December 2018 from Mobil and IP&E. Under the current contracts, Mobil has been delivering to

all sites except for Tenjo power plant which is supplied by IP&E. Daily consumption ranges from approximately 1,000 barrels to up to 6,000 barrels a day. The estimated premium fees for the one-year contract extension is \$10,922,124 and the estimated cost of fuel less premium fees, consistent with the LEAC average ULSD cost is approximately \$66,503,374. The funding source would be LEAC.

Comm. Santos motioned to approve the resolution for discussion; Comm. Santos seconded.

In discussion, Comm. Bamba announced that he would like to be recused from voting on this matter; the Chairman acknowledged.

It was also mentioned that this matter is vital for continued uninterrupted service.

On the motion there was no further discussion or objection. The vote was (4) ayes and (1) abstention and the motion passed.

4.2.5 Resolution 2017-49 LED Streetlight

This matter was tabled.

5. OLD BUSINESS - None

6. ANNOUNCEMENTS

6.1 Next CCU Meetings:

The Chairman said that the CCU 2018 Calendar is ready and asked the Board Secretary Lou Sablan to distribute to the Commission. He said the calendar lists proposed meeting dates and off Island conference dates for 2018 and asked the Commissioners to review and comment / edit.

In addition, he announced the Ribbon Cutting for the new GWA Laboratory on Dec. 13th and the Ground Breaking for a new GWA well on Dec. 15 and invited all Commissions who are still on island to please attend. He also said that GPA Legal Counsel has asked for Executive Session to discuss a litigation matter.

He then called for a 10-minute recess before resuming in Executive Session. It was 6:29 p.m.

The meeting was resumed at 6:45 pm in Executive Session

7. EXECUTIVE SESSION

7.1 Litigation Matter

This matter was discussed.

8. ADJOURNMENT

There was no further business to bring before the Commission and the meeting was adjourned at 7:20 p.m.

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Attested:



JOSEPH T. DUENAS, Chairman



J. GEORGE BAMBA, Secretary